



City of Gering

PARADE PERMIT APPLICATION

Date of Parade _____ Starting Time _____ Termination Time _____

General Purpose of Parade _____

Organization Name/Address _____ Phone _____

Head of Organization _____ Phone _____

Location of Assembly Areas _____

Parade Route:

Starting Point: _____ Termination Point _____

Desired Route _____

(Diagram on reverse side)

If Known:

No. of Persons (bands, etc.) _____ No. and type of Animals _____ No. of Vehicles _____

Estimated Length of Parade _____ Blocks

Additional Information, Other Needs or Considerations _____

The parade will occupy **ALL** **ONLY A PORTION** of the width of the streets involved in the parade route (check one).

Parade Chairman's Name _____

Address _____ Phone _____

I have read and understand the rules and regulations set forth by the City of Gering regarding parades.

Signature Date

Have you provided a public liability insurance policy naming the City as additional insured?

Yes _____ No _____ Parades require a \$1,000,000 combined bodily injury liability and property damage liability.

Certificate of insurance received: _____

Date

(City Clerk's signature)

-- PARADE PERMIT --

Reviewed by/date:

Electric Dept: _____ Police Dept: _____
Parks Dept: _____ Fire Dept: _____
Street Dept: _____ Sanitation Dept: _____
Other: _____ Water / Wastewater Dept: _____

Additional Information _____

Approved / Disapproved by Gering City Administrator: _____

Signature

Date



City of Gering Special Event Checklist

Name of Event: _____

Date of Event: _____ Event contact & phone number _____

Please check off all City services that will be needed for your event and provide additional details and/or a map if necessary

Police Department

- Traffic control (name all locations/intersections where traffic control will be needed. Use an additional page and map if necessary). _____

- Safety or public education (describe below)

Street Department

- Barricades and/or cones needed (state specifically where and when) _____

(attach a map if necessary)
- Washing off streets
- Street Sweeper
- Message Boards (for public safety/direction only)
- No Parking signs (state locations) _____

Parks Department

- Picnic tables Number needed _____
Where exactly and by when are they needed: _____

- Water Shut-off needed
- Sprinkler locates needed (for bounce house, tents, etc.)
- Water check at a park
- Electricity check at a park
- 90 gallon trash cans Number needed _____
Location _____

- Hose and quick coupler attachment needed
- Flags or cones needed. Location(s): _____

Electric Department

- Power needed
__ 120 How many outlets ____
Location where power is needed: _____

- Note: The City will not provide commercial power cords for events.

Fire Department

- Fire Safety (please describe exactly what is needed such as walk-through inspections, etc.)

- Personnel needed for standby at fireworks event
- Personnel on standby for other purposes (please describe) _____

- Personnel for public education with fire truck
- Other (assisting with launching balloons, etc.)

Sanitation Department

- 90-gallon cart garbage receptacles
Number needed _____
Location: _____

- 3-yard garbage containers
Number needed _____
Location: _____

- Recycling containers Number needed _____
Location: _____

Water Department

- Water needed (describe specifically where water will be needed). _____

