

City of Gering

Job Posting Notice

Job Title: Heavy Equipment Operator

Department: Streets

Grade Level: IBEW Union

Posting Period: November 10, 2020 – November 27, 2020 (position open until filled)

Application Deadline: 4:30 p.m. Friday, November 27 , 2020 at the Gering City Administration Office, 1025 P Street, Gering, Nebraska.

Job Description: Attached

City of Gering Job Applicant,

Please read and understand this statement before signing your job application.

Job Applications must be completed in their entirety (“see resume” is not sufficient) as this is the tool that will be used during the initial review in order to select applicants for interview.

The information provided in this job application must be true. False or misrepresented information will be sufficient cause for the application to be rejected (or cause for termination if discovered after employment).

You are authorizing the City of Gering to obtain information from previous employers, educational institutions and other parties to verify the accuracy of the information provided in this application. You are waiving all rights and claims you may have for seeking and using the information to evaluate the application.

This application will be used only for the position for which you are currently applying. If you wish to re-apply for another position, even if is the same classification, you must complete and submit a new application.

Thank you.

Human Resources

POSITION DESCRIPTION

Class Title: **Heavy Equipment Operator** Union: IBEW
Department: Street Date: _October, 2018
Status: Non-Exempt Safety Sensitive: Yes

GENERAL PURPOSE

Operates heavy equipment and trucks utilized in construction, maintenance, and repair activities; performs a variety of semi-skilled tasks in the maintenance of street and storm drainage systems.

SUPERVISION RECEIVED

Works under the close supervision of the Transportation Supervisor & Transportation Superintendent.

SUPERVISION EXERCISED

None.

ESSENTIAL DUTIES AND RESPONSIBILITIES

Operates a dozer/scrapper at the landfill.

Operates a motor grader on roads and alleys.

Operates snow removal equipment and spreads de-icing material on roads.

Hauls sand, gravel, cement, stone, dirt, and other materials on various projects.

Operates jackhammers, tractor and mower, and other small equipment and tools to maintain street systems.

Performs routine inspection and preventative maintenance on assigned equipment and refers defects or needed repairs to supervisor or foreman and cleans equipment.

Controls traffic at work sites by flagging to guide traffic through work areas, as required or assigned.

Performs installation, maintenance, and repair functions on streets, roads, curbs, and sidewalks including working with concrete, asphalt, and tarring.

Operates trucks of various sizes and weights in loading, hauling, and unloading of various equipment, materials, and supplies.

Applies Pesticides and Herbicides.

Performs paint striping & installation of traffic signs.

Operates dump truck, street sweeping machine, back-hoe, snowplow, motor grader, dozer/scrapper, and other various vehicles.

PERIPHERAL DUTIES

Helps load and unload trucks.

Assists street crews with maintenance and repair projects.

May assist in miscellaneous labor work.

Performs all duties in conformance to appropriate safety and security standards.

Performs other related work as assigned.

DESIRED MINIMUM QUALIFICATIONS

Education and Experience:

- (A) Graduation from a high school or GED equivalent,
- (B) One (1) year of experience in the operation of single axle chassis truck and heavy equipment.

Necessary Knowledge, Skills and Abilities:

- (A) Considerable knowledge of heavy-equipment operating principles.
- (B) Working knowledge of the hazards and safety precautions to heavy equipment operations.
- (C) Working knowledge of the methods, materials and tools used in street maintenance work.
- (D) Knowledge of the geography of the city and of the traffic laws of Nebraska.
- (E) Ability to service various types of automotive equipment and to make minor repairs and adjustments.
- (F) Ability to understand and carry out oral and written instructions.
- (G) Ability to communicate effectively verbally and in writing.
- (H) Ability to work under adverse condition, within the limits of personal safety.
- (I) Ability to establish effective working relationships with other employees, supervisors, and the public.
- (J) Ability to perform heavy manual tasks and drive and operate a variety of equipment under varying weather conditions.
- (K) Skill in the operation of listed tools and equipment.
- (L) Maintains a neat and professional appearance.

SPECIAL REQUIREMENTS

- (A) C) Valid Nebraska Class B Commercial Driver's License with tanker & air brake endorsements, or the ability to obtain one with six months from date of hire.
- (B) (D) Possession of a valid Nebraska non-commercial Pesticide Applicators

License (Category 09 - Public Health) or within one year from date of hire.

TOOLS AND EQUIPMENT USED

Motorized vehicles and equipment, utility truck, back-hoe, front end loader, common hand and power tools, shovels, wrenches, detection devices, mobile or portable radio, phone.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to use hands to finger, handle, or feel objects, tools, or controls and reach with hands and arms. The employee frequently is required to stand, talk and hear. The employee is occasionally required to walk, sit, climb, balance, stoop, kneel, crouch, or crawl and smell.

The employee must frequently lift and/or move up to 10 pounds and occasionally lift and/or move up to 100 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee regularly works in outside weather conditions. The employee frequently works near moving mechanical parts and is frequently exposed to wet and/or humid conditions and vibration. The employee occasionally works in high, precarious places and is occasionally exposed to fumes or airborne particles, toxic or caustic chemicals, and risk of electrical shock.

The noise level in the work environment is usually loud.

SELECTION GUIDELINES

Formal application, rating of education and experience; oral interview and reference check; job related tests may be required.

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.



CITY OF GERING APPLICATION FOR EMPLOYMENT

Prospective employees will receive consideration without discrimination based on creed, color, sex, age, national origin, handicap, veteran status, sexual orientation, or any condition prescribed by state or local law.

Last Name _____ First _____ Middle _____ Date _____

Street Address (physical and mailing) _____ Home Telephone: _____

City _____ State _____ Zip _____ Cellular Telephone: _____

Have you ever applied for employment with us? _____ Date Available to Begin Work: _____

No Yes If yes, date: _____

Position Desired: _____ Pay Expected: _____

Apart from absence for religious observance, what hours are you available? _____ Are you legally eligible for employment in

Full-Time Seasonal Part-Time Overtime (if requested) the United States? Yes No

Have you ever been bonded? No Yes

Have you been convicted of any crimes in the past ten years, excluding misdemeanors and summary offenses, which have not been annulled, expunged, or sealed by a court? No Yes

If yes, please describe in full: _____

Membership in professional and civic organizations (Exclude those that may disclose your race, color, religion, age, or national origin.

Other special training or skills (languages., machine operations, etc.), special accomplishments or awards _____

School	Name of School	Location of School	Course of Study	Did you Graduate	Years Completed	Degree or Diploma
High School						
Business/Trade/Technical						
College						
Graduate						

MILITARY Did you serve in the U.S. Armed Forces? Yes No If "Yes", in what Branch? _____

Describe any training received relevant to the position for which you are applying: _____

References we may contact:

Name _____ Years known _____ Telephone _____ Business _____

Name _____ Years known _____ Telephone _____ Business _____

Name _____ Years known _____ Telephone _____ Business _____

EMPLOYMENT Please give accurate, complete, full-time and part-time employment records. Start with your present or most recent.

Company Name _____	Telephone: _____
Address _____	Starting Pay: _____
Supervisor's Name _____	Ending Pay: _____
Job Title: _____	Employment Dates: _____
Describe Your Work: _____	From: _____
	To: _____
Reason for Leaving: _____	

Company Name _____	Telephone: _____
Address _____	Starting Pay: _____
Supervisor's Name _____	Ending Pay: _____
Job Title: _____	Employment Dates: _____
Describe Your Work: _____	From: _____
	To: _____
Reason for Leaving: _____	

Company Name _____	Telephone: _____
Address _____	Starting Pay: _____
Supervisor's Name _____	Ending Pay: _____
Job Title: _____	Employment Dates: _____
Describe Your Work: _____	From: _____
	To: _____
Reason for Leaving: _____	

We may contact the employers listed above unless you indicate those you do not want us to contact.

Do Not Contact: Employer: _____
Reason: _____

Please read and understand this statement before signing your application:

The information provided in this Application for Employment is true. False, incomplete, or misrepresented information will be sufficient cause for my application to be rejected, or, if discovered after employment, cause for immediate termination of my employment.

I authorize the employer to obtain information about me from previous employers, educational institutions, and other parties to verify the accuracy of information in this application, a related employment resume, or personal interview. I waive all rights and claims I may otherwise have against the employer or its representatives, for seeking, and using information to evaluate my employment request and all other persons who provide information for this purpose.

This application will expire in 30 days. Unless otherwise notified, I understand that my status as an applicant will end. I may re-apply for employment in the future by completing a new application.

This application is not an employment agreement. If I accept an offer of employment I understand the employer may terminate my employment at any time, with or without cause and without prior notice, unless required by law. I understand that no one, other than an executive officer of the employer, has authority to enter into any employment agreement with terms contrary to the foregoing and then only in writing signed by such officer.

I accept **all** terms and conditions in the above statement.

Signature Date

Please return to City of Gering Administration Offices, 1025 P Street, Gering, NE 69341

Fax: 308-436-6899