



**The Cities of Gering and Terrytown, Nebraska
Stormwater Management Plan
(SWMP)**

NPDES Stormwater Discharge Authorization Number NER310000

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Disclaimer: The Cities of Gering and Terrytown, Nebraska have issued their MS4 Permit (NER 310000) as one permitted entity. Therefore, references within this Stormwater Management Plan to The City of Gering assumes reference to one permitted MS4, including the City of Terrytown.

MS4 Program Supplemental Documents

	Version	Published
Public Education and Outreach Strategy (Included with SMWP)	Ongoing	Annually
Illicit Discharge Detection and Elimination Program	Version 1	As Adopted
NPDES Construction Stormwater Compliance Oversight Plan	Version 1	As Adopted
Facility Runoff Control Program	Version 1	As Adopted
Operations Environmental Program Manual	Version 1	As Adopted

TRI-CITY STORMWATER PARTNERSHIP

The Tri-City Stormwater Partnership comprised of Scottsbluff, Gering, and Terrytown, and employs a single Public Education and Outreach (PEO) Strategy spearheaded by the City of Scottsbluff to address audiences common to the three communities. The Partnership works together following the terms of an inter-local agreement (Appendix A).

The Partnership believes education provides the most effective solution to reducing stormwater pollution and that the individual possesses the most power to actively pursue stormwater management and its inherent issues of pollution prevention, water quality, and sustainable living practices.

The PEO Strategy will focus on Residential, Commercial, Industrial, and Construction audiences with information empowering them to assume active roles in stormwater management. Activities will utilize mass media, social media, print materials, events, and collaboration with Nebraska H2O Cooperative cities for other resources and formats.

For reporting purposes, all Public Education and Outreach activities will be submitted by the City of Scottsbluff as part of their MS4 Program annual reporting. Public Involvement as it pertains to the Cities of Gering and Terrytown, as well as any staff education and training, will be reported and submitted as part of this MS4 Program Annual Reporting.

The Public Education and Outreach (PEO) Strategy identifies:

- The goals, objectives, target messages and audiences to be addressed about the impact of stormwater discharges on water bodies and the steps that the public can take to reduce pollutants in stormwater runoff.
- The resources used for distributing information.

As stormwater opportunities and issues change in the community, the Public Education and Outreach Strategy responds with updates to outreach materials and community involvement. Annual updates focus on high priority, community-wide issues and ways to address residential, construction, industrial and commercial audiences.

The Strategy also focuses on community involvement. Developing public support and community partnerships are vital to the success of the stormwater program. An actively involved public not only adopts the idea of stormwater pollution prevention but also integrates the practices as part of a sustainable lifestyle. Public involvement also fosters stormwater program development by employing the community's expertise, generating public support, and utilizing community partnerships.

The PEO Strategy (Appendix A) supplements the requirements set forth in the Stormwater Management Plan (SWMP), General National Pollutant Discharge Elimination System (NPDES) Permit NER310000 Part IV.A.5. and Part IV.B.1, and Nebraska Department of Environmental Quality (NDEQ) Administrative Code Title 119, Chapter 10 002.12A and 002.12B.

MCM 1 & 2: BMP 1: PUBLIC INVOLVEMENT AND PARTICIPATION MATERIALS

1.3.1 Coordinate the Public Education and Outreach Strategy with materials that demonstrate compliance with State and local public notice requirements and involve the public in planning and implementation of programs and activities related to the City of Gering Stormwater Management Program and NPDES Permit. The PEO Strategy identifies the following:

- Target messages and audiences for public involvement and participation
- Resources used and frequency for providing public involvement and participation

Reference:				Frequency:	
Tri-City Stormwater Partnership PEO Strategy				Annually	
Description	Target Audience	Messages	Methods/Resources	Last Provided	Next Due
MS4 Permit	General Public	Regulations and Ordinances are available for the public to use and follow for compliance	Available on demand	NEW	2018
Stormwater Management Plan	General Public	Regulations and Ordinances are available for the public to use and follow for compliance	Available on demand	NEW	2018
Stormwater Program Ordinances for: <ul style="list-style-type: none"> • Illicit Discharge Detection and Elimination • Erosion and Sediment Control • Post-Construction Stormwater Treatment 	General Public	Regulations and Ordinances are available for the public to use and follow for compliance	Available on demand	NEW	AS ADOPTED
Formal Comments for Ordinance Adoption and Revision	General Public	Public input helps form public policy and ordinances for protecting water quality	City Council, Public Notices	NEW	2018
Report:	Observations, recommendations, and/or changes made to program defining documents during permit year				

1.3.2 Provide public involvement and participation opportunities that demonstrate compliance with State and local public notice requirements and involves the public in planning and implementation of programs and activities of the SWMP.

Reference:	Public Education and Outreach Tracking Form		
Responsible:	Stormwater Coordinator	Frequency:	Ongoing Annually
Goals:	Evaluation and Assessment:	Performance:	
ADMINISTRATION: Provide program reference documents online and make available to the general public for the following: <ul style="list-style-type: none"> • Municipal Separate Storm Sewer (MS4) Permit • Storm Water Management Plan • Illicit Discharge and Connection Ordinance • Erosion and Sediment Control Ordinance • Post-Construction Stormwater Treatment Ordinance 	Provided	{{Yes/No}}	
ADMINISTRATION: Provide a public forum to receive input about proposed stormwater compliance plans and ordinances.	Record public attendance and comment numbers.	Proposed Changes: {{Yes/No}} Attended: {{Number}} Comment: {{Number}}	
ADMINISTRATION: Make web form and telephone resources available to the public for submitting requests, such as Mayors Phone Hotline, City web report form and Nebraska H ₂ O web report form received from public requests related to stormwater information, potential pollution situations and stormwater program recommendations.	Report all resources utilized	{{Number}}	
EFFECTIVENESS: All proposed changes to regulations and ordinances are posted for review at least one week prior to decision.	100%	{{Yes/No}}	

MCM #3 ILLICIT DISCHARGE DETECTION AND ELIMINATION

ILLICIT DISCHARGE DETECTION AND ELIMINATION (IDDE) DECISION PROCESS AND RATIONALE

The purpose of this MCM is to minimize the effect of illicit discharges within the municipality. An IDDE program will be followed and an ordinance will be enacted within the City Code. Dry weather inspections of storm sewer outfalls will be performed within the community. A detailed storm sewer map will be maintained to track flow of stormwater and identify affected areas from illicit discharges. Finally, the City of Gering's website will allow the public to acknowledge their concerns regarding all forms of stormwater pollution.

The City of Gering will develop a stormwater system map by consolidating all information gathered by City of Gering staff and other entities. This includes all outfall points, inlets, storm sewer pipes, and manhole boxes. Maintenance and upkeep of this stormwater system map is done annually as as-builts and changes to the system occur.

The City of Gering will effectively prohibit illicit discharges with an active IDDE program that is identified in our Municipal Code, complete with an Enforcement Response Plan. The City will hold violators accountable by implementing appropriate levels of enforcement, based on the nature and circumstances of the illicit discharge. The City of Gering Municipal Code will define prohibited stormwater discharges.

The City of Gering plans to ensure the illicit discharge ordinance, procedures, and actions are implemented through proper and consistent education of City employees to recognize illicit discharges, and train employees of the proper contacts to make in response to a discharge or spill incident. The City of Gering will have a protocol with an Enforcement Response Plan that identifies the procedure to follow based on the severity of non-compliance.

The IDDE Program will define protocol for reporting the requirement to investigate trace and remove potential illicit discharges, including illegal dumping or spills. Using appropriate City contact information (via phone or website), a citizen will be able to report an incident. The citizen can remain anonymous or be known. The discharge will be addressed and tracked until the issue is clean and a party is found responsible.

The City of Gering will coordinate with the City of Scottsbluff to inform public employees, businesses, and the general public about the hazards to water quality from illegal discharges and improper disposal of waste through training videos, posters, bulletins, website, and press releases. As the IDDE Program continues to develop, additional materials or educational effort would include flyers, additional website content, social media, and providing more presentation materials for training purposes.

The City of Gering City Engineer and Public Works Director are responsible for the overall management and implementation of the IDDE Program and its activities.

The City of Gering will evaluate the success of the IDDE Program through effectiveness measures to be met on a regular basis. The measures will be acknowledged at each annual report to show the measure of success for the IDDE Program.

MCM3: BMP 1: DISCHARGE INVESTIGATION AND REMOVAL

3.1.1 Coordinate updates and maintenance of discharge record-keeping, investigation, removal and enforcement information in the MS4 Illicit Discharge Detection and Elimination (IDDE) Program, which references and defines the following:

- State and/or local regulatory mechanism(s) that effectively define allowable non-stormwater discharges and prohibit non-stormwater discharges into the storm sewer system related to illicit discharges (including on-site sewage disposal systems, spills, discharges, connections, and dumping).
- Internal spill/dump/discharge/connection procedures, departmental staff responsibilities, contact information (including NDEQ for occurrence believed to be an immediate threat to human health or the environment), and equipment used to investigate illicit discharges.
- Enforcement response protocol used to remove illicit discharges that occur within the MS4.
- Data collected, database used, and data export procedures for records of investigation, removal and enforcement efforts, enforcement status, and outcomes for illicit discharges.
- Protocol for reporting the requirement to investigate and remove potential illicit discharges that flow into the MS4 from adjacent MS4 operators and property owners.

Reference	Frequency
City of Gering Municipal Code IDDE Program	Adoption: 2020 Review Annually
Report:	Observations, recommendations, and/or changes made to program defining documents during permit year

3.1.2 Investigate, remove, or cause responsible party to remove spills, illegal discharges, and illicit connections within and into the MS4.

Reference:	IDDE Program Tracking Form		
Responsible:	Stormwater Coordinator	Frequency:	Adoption: 2020 Ongoing Annually
Goals:	Evaluation and Assessment:		Performance
ADMINISTRATION: Record dates of all notifications of potential illicit discharges, stakeholders involved, investigation and communication efforts, status, and final resolution taken for potential illicit discharges.	GOAL: Record discharge information required.		{{Yes/No}}
EFFECTIVENESS: Initiate investigation of potential illicit discharges and/or contact adjacent MS4 operator within two days of notification.	GOAL: 100%		{{%}} of {{Number}}
EFFECTIVENESS: Once a source is determined, initiate notification of responsible party of potential illicit discharges within one working day of notification.	GOAL: 100%		{{%}} of {{Number}}
EFFECTIVENESS: Open records are updated once a week with status and any new information until the issue is resolved.	GOAL: 100%		{{Yes/No}}
EFFECTIVENESS: Summarize all instances that were closed without resolution including who made determination to close the record and why the instance could not be resolved.	GOAL: Record instances closed without resolution		{{Number}}
Satisfied:	Yes <input type="checkbox"/> No <input type="checkbox"/> Explanation:		

MCM 3: BMP 2: DRY WEATHER SCREENING

3.2.1 Coordinate updates and maintenance of Dry Weather Screening Inspection and data collection information in the MS4 IDDE Program, which defines the following:

- Basis for selecting outfall locations used to screen for the presence of illicit discharges to the MS4 considering likelihood of illicit connections or ambient sampling.
- Frequency used to screen major and minor outfalls for the presence of illicit discharges to the MS4.
- Current policies, staff, contact information, equipment, and known impairments or Total Maximum Daily Limit (TMDL) pollutants of concern used to conduct dry weather screening for the presence of illicit discharges to the MS4.
- Field tests of selected chemical parameters, evaluation methods, and sample concentration action levels for pollutants during dry weather screening that trigger determination to investigate flow as a potential illicit discharge to the MS4.
- Data properties collected, geodatabase used, illicit discharge identification and tracking database used, and data export procedures for reporting dry weather screening conducted to determine the presence of illicit discharges to the MS4.

Reference		Frequency
IDDE Program ((Chapter and/or Appendix))		Review Annually
Report:	Observations, recommendations, and/or changes made to program defining documents during permit year	

3.2.2 Conduct Dry Weather Screening Inspections and record all results in the stormwater outfall geodatabase.

Reference:	Dry Weather Screening Tracking Form		
Responsible:	Stormwater Coordinator	Frequency:	Adoption: 2020 Ongoing Annually – Summer or Fall
Goals:	Evaluation and Assessment:	Performance	
ADMINISTRATION: Conduct and record outfall inspections in the outfall geodatabase within the calendar year.	GOAL: Input all records.	{{Number}}	
EFFECTIVENESS: Screen each major outfall annually.	GOAL: 100%	{{%}} of {{Number}}	
EFFECTIVENESS: Investigate each minor outfall every three years.	GOAL: 33%	{{%}} of {{Number}}	
Satisfied:	Yes <input type="checkbox"/> No <input type="checkbox"/> Explanation:		

MCM 3: BMP 3: STORM SEWER SYSTEM MAPPING

3.3.1 Coordinate updates and maintenance of MS4 area maps and stormwater outfall location information in the MS4 IDDE Program, which defines and references the following:

- Internal procedures, frequencies, municipal staff responsibilities, contact information, and equipment used to capture and verify existing and future stormwater outfall location information.
- How outfall locations are described, minimum size of outfall required to be mapped, smaller size outfalls that may be mapped, and justifications for mapping smaller outfalls.
- Sources of information used for the maps listing land use types, waters of the state, outfall locations, storm drain infrastructure, collection system, and structural stormwater treatment BMPs.
- Latest version of the outfall map with receiving waters.

Reference		Frequency
IDDE Program, City of Gering GIS		Adoption: 2020 Review Annually
Report:	Observations, recommendations, and/or changes made to program defining documents during permit year	

3.3.2 Maintain map, to the extent required by the permit, of current geographic locations of all stormwater outfalls, the approximate boundary of their drainage area that discharge to State-designated receiving waters in the MS4, dry weather field screening locations, storm drain infrastructure and collection system as well as structural stormwater treatment locations.

Reference:	City of Gering GIS As-built records, City of Gering GIS		
Responsible:	Stormwater Coordinator	Frequency:	Ongoing Annually
Goals:	Evaluation and Assessment:		Performance
ADMINISTRATION: Maintain all outfall attribute updates in geodatabase of stormwater outfall information currently available for major and minor outfalls.	GOAL: Maintained.		Major: {{Number}} Minor: {{Number}}
ADMINISTRATION: Update estimated drainage boundary attributes with existing and future land use at a minimum of five years for all outfalls that discharge to State-designated receiving waters in the MS4.	GOAL: Maintained.		{{Yes/No}}
EFFECTIVENESS: All outfall, storm drain infrastructure, collection system and storm water treatment geo-reference attributes are updated in the geodatabase within one year of new construction or 30 days following routine outfall dry weather screening.	GOAL: 100%		{{%}} of {{Number}}
Satisfied:	Yes <input type="checkbox"/> No <input type="checkbox"/> Explanation:		

MCM 3: BMP 4: ILLEGAL DISCHARGE AND IMPROPER WASTE DISPOSAL EDUCATION

3.4.1 Coordination of updates and maintenance of educational and training information for distribution related to the hazards associated with illegal discharges and improper disposal of waste in the Public Education and Outreach Strategy, which establishes the following:

- Training program with at least one target message related to identification and reporting of illicit discharges and connections for a sector of Public Employees involved in Operation and Maintenance activities every reporting year.
- At least one target message and distribution method for a sector of Public Employees not involved in Operation and Maintenance every reporting year.

Reference:				Frequency:	
Tri-City Stormwater Partnership PEO Strategy				Annual	
Description	Target Audience	Messages	Methods/Resources	Last Provided	Next Due
IDDE Training	City staff involved with the O&M of the highway environment	Identify, report, and remove illicit discharges and connections.	Water Quality Brochure: Illicit Discharge resources and references	NEW	AS ADOPTED
Report:	{{Observations, recommendations, and/or changes made to program references during permit year}}				

3.4.2 Distribute information related to the hazards associated with illegal discharges and improper disposal of waste to Public Employees.

Reference:	Education and Outreach Strategy Tracking Form			
Responsible:	Stormwater Coordinator	Frequency:	Ongoing Annually	
Goals:	Evaluation and Assessment:		Performance:	
ADMINISTRATION: City Employees, who as part of their normal job responsibilities, may come into contact with or observe an illicit discharge or illicit connection to the MS4 completed training.	Number trained		{{Number}}	
EFFECTIVENESS: All new City employees at maintenance facilities responsible for maintaining MS4 areas, who as part of their normal job responsibilities, may come into contact with or observe an illicit discharge to the MS4, receive training within one year of hire.	100%		{{Number}}	
EFFECTIVENESS: All City employees at maintenance facilities responsible for maintaining MS4 areas, who as part of their normal job responsibilities, may come into contact with or observe an illicit discharge to the MS4, receive training every three years.	100%		{{Number}}	
SATISFIED:	Yes <input type="checkbox"/> No <input type="checkbox"/> Explanation:			

MCM #4 CONSTRUCTION STORMWATER MANAGEMENT

CONSTRUCTION STORMWATER MANAGEMENT DECISION PROCESS AND RATIONALE

The purpose of this MCM is to reduce pollutants in stormwater runoff from construction activities that result in land disturbance. In accordance with NDEQ Administrative Code 119.10.002.12D, Nebraska Small MS4 General Permit NER310000 IV.B.3, and City of Gering Municipal Code, the Construction Stormwater Program includes and adheres to the following elements:

1. Construction Stormwater Ordinance
2. Operator Requirements to Implement Sediment & Erosion Control, Waste, and Stormwater Controls
3. Construction Sediment & Erosion Control and Site Plans
4. Construction Site Inspection and Enforcement Procedures
5. Construction Stormwater Education

Once adopted, Construction Stormwater Design standards meeting the NDEQ and NPDES Permit requirements will be made available on the City website. Construction site operators for sites disturbing one acre or more, or less than one acre if part of a larger common plan of development or sale, are required to enact Erosion and Sediment Controls.

The City of Gering will require erosion and sediment control measures on construction sites via City Code. The ordinance language will ensure every construction project within the City Limits requires proper Erosion and Sediment Controls, as well as inspection and evaluation methods.

The City of Gering will have an Enforcement Response Plan (ERP) for the Erosion & Sediment Control Program that will define the level of enforcement based on the level of non-compliance. The ERP will address all levels of non-compliance. The City will follow through on issues of non-compliance until resolved. Communication with the violator can vary from a phone call to a formal notice of violation to enforcement of Civil Penalties.

The City of Gering will have a defined list of pollutants, including solid waste and hazardous materials, which construction site operators are required to manage onsite with BMPs in City Ordinance. Waste materials include construction activity trash from building materials, equipment and vehicle track out, and potential sanitary waste.

The City of Gering City Engineer AND the Public Works Director are ultimately responsible for the management and overall implementation of the Construction Stormwater Program. Parts of this program operate outside the regular authority of the Stormwater Manager, specifically the elements of reviewing plans brought in front of the Development Review Team.

The City of Gering will have multiple effectiveness measures implemented to ensure the BMPs are being utilized correctly. Each annual report sent in to the NDEQ will address these effectiveness measures and how to interpret them.

MCM 4: BMP 1: MAINTENANCE, IMPLEMENTATION, AND ENFORCEMENT OF EROSION AND SEDIMENT CONTROL AUTHORITY

4.1.1 Coordinate maintenance of enforceable authority and escalation procedures in the MS4 Construction Stormwater (CSW) Program Guidance Document, which references local regulatory mechanisms that:

- Defines and enables municipal enforcement.
- Defines and requires construction erosion and sediment control implementation.
- References local regulatory mechanism(s) that effectively defines waste control implementation.
- References local regulatory mechanism(s) that effectively defines and establishes a range of penalty options and when they will be used to ensure compliance.

Reference		Frequency
Gering Municipal Code CSW Program		Adopt: 2019 Review: Annually
Report:	Observations, recommendations, and/or changes made to program defining documents during permit year	

4.1.2 Conduct procedures to investigate, remove and enforce each instance of construction stormwater non-compliance for observed non-compliance of the municipal code/ordinance.

Reference:	Construction Stormwater Enforcement Tracking Form		
Responsible:	Stormwater Coordinator	Frequency:	Ongoing Annually
Goals:	Evaluation and Assessment:		Performance
ADMINISTRATION: Record dates of all notifications of potential construction stormwater program non-compliance. Record stakeholders involved, investigation efforts, communication efforts, interim steps of enforcement if taken to resolve, and final resolution taken for potential construction stormwater program non-compliance.	GOAL: 100%		{{%}} of {{Number}}
EFFECTIVENESS: Initiate investigation of potential construction stormwater program non-compliance within two working days of notification or identification.	GOAL: 100%		{{%}} of {{Number}}
EFFECTIVENESS: Open records are updated once a week with status and any new information until the issue is resolved.	GOAL: Total number of instances.		{{Number}}
Satisfied:	Yes <input type="checkbox"/> No <input type="checkbox"/> Explanation:		

MCM 4: BMP 2: CONSTRUCTION SITE PLAN REVIEW

4.2.1 The City will coordinate maintenance of site plan review procedures in the MS4 Construction Stormwater (CSW) Program, which references local regulatory mechanisms that define the following:

- Authority to conduct construction site plan reviews for all land development and building projects that will disturb at least one acre of soil surface alone or as part of a larger common plan of development or sale.
- Minimum requirements for site plan submittals to address construction erosion, sediment and waste control best management practices.
- Minimum standards by reference for design of construction erosion, sediment and waste control best management practices.
- Basis for selecting certain sites for site plan review.
- Current policies, staff, contact information and required procedures for construction site plan review.

Reference		Frequency
Gering Municipal Code CSW Program		Adopt: 2019 Review: Annually
Report:	Observations, recommendations, and/or changes made to program defining documents during permit year	

4.2.2 The City will conduct and record site plan reviews for all land development and building projects that will disturb at least one acre of soil surface alone or as part of a larger common plan of development or sale.

Reference:	Construction Stormwater Plan Review Tracking Form		
Responsible:	Stormwater Coordinator	Frequency:	Ongoing Annually
Goals:	Evaluation and Assessment:		Performance
ADMINISTRATION: Complete construction stormwater site plan review form for every land development and building project that will disturb at least one acre of soil surface alone or as part of a larger common plan of development or sale.	GOAL: 100%		{{%}} of {{Number}}
EFFECTIVENESS: Record when construction stormwater site plan submittal requirements were not satisfied and required revision and resubmittal.	GOAL: 100%		{{Number}}
Satisfied:	Yes <input type="checkbox"/> No <input type="checkbox"/> Explanation:		

MCM 4: BMP 3: CONSTRUCTION SITE INSPECTIONS

4.3.1 The City will coordinate review and maintenance of site inspection procedures in the MS4 CSW Program, which references local regulatory mechanisms that define the following:

- Local regulatory mechanism(s) that effectively defines and enables authority to conduct site inspections.
- Minimum standards by reference for installation and maintenance of construction erosion, sediment control best management practices.
- Minimum standards by reference for installation and maintenance of waste control best management practices.
- Current policies, staff, contact information, frequency, and required procedures for routine municipal inspections of public and private construction projects.
- Minimum required frequency and information for construction operator self-inspections.

Reference		Frequency
Gering Municipal Code CSW Program		Adopt: 2019 Review: Annually
Report:	Observations, recommendations, and/or changes made to program defining documents during permit year	

4.3.2 Conduct site inspections for construction projects to document construction stormwater installation and maintenance compliance.

Reference:	Construction Stormwater Plan Review Tracking Form		
Responsible:	Stormwater Coordinator	Frequency:	On-going Annually
Goals:	Evaluation and Assessment:		Performance
ADMINISTRATION: Record the total number of active construction site inspections conducted during reporting period.	GOAL: Total Number conducted		{{Number}}
EFFECTIVENESS: Every private building lot and land development received municipal oversight inspection for erosion and sediment control an average of quarterly (routine) during the period of active construction.	GOAL: 100%		{{%}} of {{Number}}
EFFECTIVENESS: Every public project with an NPDES permit completes routine stormwater inspections on a frequency required in the permit authorization (routine).	GOAL: 100%		{{%}} of {{Number}}
EFFECTIVENESS: All active construction projects that have non-compliance with local construction stormwater requirements receive a follow-up inspection within one week.	GOAL: 100%		{{%}} of {{Number}}

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Goals:	Evaluation and Assessment:	Performance
EFFECTIVENESS: All information provided from the public about stormwater management of an active construction site leads to an inspection or a documented reason why an inspection was not conducted.	GOAL: 100%	{{%}} of {{Number}}
EFFECTIVENESS: Record soil stabilization conditions and if unresolved non-compliance exist for the project at time of all close-out inspections required before municipal approval is given.	GOAL: 100%	{{%}} of {{Number}}
Satisfied:	Yes <input type="checkbox"/> No <input type="checkbox"/> Explanation:	

MCM 4: BMP 4: CONSTRUCTION STORMWATER EDUCATION

4.4.1 Coordinate updates and maintenance of educational and training information for distribution related to impacts of construction stormwater pollution in the Public Education and Outreach Strategy, which references the following:

- Establishment of a training program and distribution method with at least one target message related to Construction Stormwater Program Requirements (i.e., erosion and sediment controls, soil stabilization, dewatering, pollution prevention, prohibited discharges, surface outlets, plan submittal, site inspection, enforcement) every reporting year.
- Defines training that municipal staff primarily responsible for permitting, plan review, construction site inspections, and enforcement receive.
- Defines the resources used and frequency for distributing information related to construction stormwater pollution.

Reference:				Frequency:	
Tri-City Stormwater Program PEO Strategy				Annually	
Description	Target Audience	Messages	Methods/Resources	Last Provided	Next Due
Required Standards	Municipal Staff and Public	Prevent construction-related stormwater pollution by following City policy and standards.	City of Gering – Construction Stormwater Program and Approved Stormwater Design Manual links available on website, available by request.	New	As adopted
Construction Stormwater BMP Pocket Guide	Municipal Staff and Public	Prevent construction-related stormwater pollution by selecting and installing appropriate BMPs.	Downloadable from website. Available at City Hall.	New	As adopted
Construction Stormwater Program Presentation	Municipal Staff and Public	Prevent pollution from construction sites by selecting and installing appropriate BMPs.	Live Presentation.	New	As adopted
Report:	Observations, recommendations, and/or changes made to program defining documents during permit year				

4.4.2 Distribute education and training information related to construction stormwater pollution.

Reference:	Education and Outreach Strategy Tracking Form		
Responsible:	Stormwater Coordinator	Frequency:	Ongoing Annually
Goals:	Evaluation and Assessment:	Performance:	
ADMINISTRATION: Construction site operators can obtain information about BMPs and requirements for minimizing pollutants discharged from construction sites each year.	Total number of pocket guides distributed	{{Number}}	
EFFECTIVENESS: Distribute training information to all (100%) Municipal Employees responsible for permitting, plan review, construction site inspections, and enforcement.	100%	{{%}}	
EFFECTIVENESS: Target audience sector of Construction Site Operators had educational information made available to them in the reporting year.	100%	{{%}}	
EFFECTIVENESS: Construction Site Operators had training offered during even calendar years.	100%	Offered to: {{%}} Attended: {{Number}}	
Satisfied:	Yes <input type="checkbox"/> No <input type="checkbox"/> Explanation:		

MCM #5 POST-CONSTRUCTION STORMWATER MANAGEMENT

POST-CONSTRUCTION STORMWATER MANAGEMENT DECISION PROCESS AND RATIONALE

The purpose of this MCM is to ensure the quality of water leaving a previously completed construction site remains continuously treated prior to leaving the property. With the implementation of specifically required **Stormwater Treatment Facilities (STFs)** the quality of water will have the best chance of remaining clean prior to entering receiving waters. These STFs will be monitored and maintained based on official Maintenance Agreements signed by the owner and the City.

The City of Gering will require post-construction stormwater runoff from new development and redevelopment to be treated through different STFs. Rain Gardens, Bioswales, Sediment Forebays, and Regional Detention Facilities will all be acceptable STFs within the City Limits. These were chosen based on their performance, accessibility, and aesthetics.

The City of Gering will create an ordinance as it relates to Post-Construction Stormwater. This ordinance will refer to a 'Post Construction Stormwater Management Program,' with penalties of different severity for non-compliance. These will be chosen due to their positioning within the Municipal City Code.

'New Development' will refer to any new construction project that has been platted after a date to be determined upon Ordinance adoption. 'Redevelopment' will refer to any construction on existing property that affects more than one acre of impervious surface area. The sites that are exempt from the Post-Construction Program Requirements are those that were platted prior to a date to be determined upon ordinance adoption.

The City of Gering Post Construction Stormwater Program will provide a submittal checklist that will describe the required information on each site for proper selection and completion of a Post-Construction site plan review when applications for construction are submitted for approval. This checklist will be made available online, at the Public Works Department upon the developer's introduction of the plan to the City. Once the proper specifications have been implemented, the site plans are up for review on a department by department basis. The City Engineer will observe the Post-Construction specifications and site plan.

The City of Gering will require a series of inspections of the constructed Stormwater Treatment Facilities to ensure proper functionality of the STFs. These inspections will be performed by a licensed engineer in the State of Nebraska prior to completion of the development project. City Code will outline requirements for these STFs to function appropriately in perpetuity.

The prioritization and procedures for inspection and enforcement for Post Construction STFs will be identified in the Post-Construction Stormwater Management Program. Enforcement will be conducted through maintenance agreements, and inspections will be allowed by the owner whenever the City wishes to perform them.

The City of Gering City Engineer will be responsible for the implementation of the Construction Stormwater Program. It is the City Engineer who will create and inspect the Stormwater Pollution Prevention Plans (SWPPP) for Municipal projects greater than one acre. The City Engineer will communicate directly with the developers and contractors as needed to resolve any issues of non-compliance.

The City of Gering will implement effectiveness measures to evaluate the success of the Program. These effectiveness measures will be tabulated each year and identified within each Annual Report submitted to NDEQ.

MCM 5: BMP 1: POST-CONSTRUCTION STORMWATER CONTROL AUTHORITY

5.1.1 Coordinate the adoption of Gering Municipal Code, which requires the inclusion of enforceable authority and escalation procedures in the MS4 Post-Construction Stormwater (PCSW) Program, and references the following local regulatory mechanism(s) that effectively:

- Define and enable municipal enforcement for permanent stormwater quality treatment facilities.
- Define and require permanent stormwater quality treatment facility implementation for new development and redevelopment projects and the effective date of the requirement.
- Define and establish a range of penalty options and when they will be used to ensure compliance.

Reference		Frequency
Gering City Code: To Be Adopted PCSW Program Document		Adoption: 2020 Review: Annually
Report:	Observations, recommendations, and/or changes made to program defining documents during permit year	

5.1.2 Conduct enforcement procedures for permanent stormwater treatment facility non-compliance and/or non-compliance.

Reference:	Post-Construction Stormwater Treatment Facility (STF) Enforcement Tracking Form		
Responsible:	Stormwater Coordinator	Frequency:	On-going Annually
Goals:	Evaluation and Assessment:		Performance
ADMINISTRATION: Record responsible party, date enforcement initiated, reason for non-compliance or violation, status, enforcement steps taken to resolve, and final resolution of each instance of potential non-compliance with post-construction stormwater treatment.	GOAL: Total Number of instances recorded.		{{Number}}
EFFECTIVENESS: Initiate enforcement response plan investigation within seven days of identification of potential non-compliance.	GOAL: 100%		{{%}} of {{Number}}
EFFECTIVENESS: Open records are updated once a week with current status and any new information until the issue is resolved.	GOAL: 100%		{{%}} of {{Number}}
Satisfied:	Yes <input type="checkbox"/> No <input type="checkbox"/> Explanation:		

MCM 5: BMP 2: STORMWATER TREATMENT PLAN REVIEW

5.2.1 Coordinate maintenance of site plan review procedures in the MS4 PCSW Program, which references and defines the following:

- Local regulatory mechanism(s) that effectively defines and enables authority to conduct stormwater treatment plan reviews.
- Minimum treatment volume with calculation method, volume treatment design criteria, and stormwater treatment practice design standards by reference for design of permanent stormwater treatment practices.
- Maximum allowable impervious cover by land use zone.
- Minimum requirements for post-construction stormwater treatment plan submittals to satisfy structural and non-structural stormwater treatment standards.

Reference		Frequency
Gering City Code: To Be Adopted		Adoption: 2020
PCSW Program Document		Review: Annually
Report:	Observations, recommendations, and/or changes made to program defining documents during permit year	

5.2.2 Conduct site plan review for stormwater treatment design compliance.

Reference:	Post-Construction Stormwater Treatment Development Review Tracking Form		
Responsible:	Stormwater Coordinator	Frequency:	On-going Annually
Goals:	Evaluation and Assessment:		Performance
ADMINISTRATION: Complete stormwater treatment design review form for every new development and redevelopment project.	GOAL: Recorded		{{Number}}
ADMINISTRATION: Record date of STF Certification and as-built record drawings received with all required information including updated STF design tables if field modifications were made.	GOAL: Recorded		{{Number}}
EFFECTIVENESS: Record when STF design requirements for new development and redevelopment projects were not satisfied and required revision and resubmittal.	GOAL: Recorded		{{Number}}
EFFECTIVENESS: Complete as-built record drawings are received within one year of municipal approval for project completion.	GOAL: 100%		{{%}} of {{Number}}
Satisfied:	Yes <input type="checkbox"/> No <input type="checkbox"/> Explanation:		

MCM 5: BMP 3: STORMWATER TREATMENT SITE INSPECTIONS

5.3.1 Establish and review site inspection procedures in the MS4 PCSW Program, which defines and reference the following:

- Local regulatory mechanism(s) that effectively defines and enables authority to conduct site inspections.
- Minimum standards by reference for installation and maintenance of stormwater treatment practices.
- Minimum required timing and information for construction operator self-inspections prior to receiving municipal approval constructed STFs.
- Minimum required timing and information for property owner self-inspections following municipal approval of constructed STFs.
- Current policies, staff, contact information, frequency and required procedures for municipal inspections prior to approving STFs constructed for the project.
- Minimum required timing and information for municipal inspections following municipal approval of constructed STFs.

Reference		Frequency
Gering City Code: to Be Adopted		Adoption: 2020
PCSW Program Document		Review: Annually
Report:	Observations, recommendations, and/or changes made to program defining documents during permit year.	

5.3.2 Conduct site inspections for new development and redevelopment projects to document post-construction STF installation and maintenance compliance

Reference:	Post Construction Stormwater Treatment Facility Inspection Tracking Form		
Responsible:	Stormwater Coordinator	Frequency:	On-going Annually
Goals:	Evaluation and Assessment:		Performance
ADMINISTRATION: Record last date of inspection by <u>Owner</u> for STFs submitted or requested for review.	GOAL: 100%		{{Yes/No}}
ADMINISTRATION: Record last date of inspection by <u>Municipality</u> for STFs.	GOAL: 100%		{{Yes/No}}
EFFECTIVENESS: Record modifications made from design plans, engineer name providing certification, and anticipated date as-built record drawings will be submitted to the City.	GOAL: 100%		{{%}} of {{Number}}
EFFECTIVENESS: Always record current condition, maintenance planned, and next anticipated applicant inspection date.	GOAL: 100%		{{%}} of {{Number}}
EFFECTIVENESS: Self inspections are submitted by Owner of project within 90-days following municipal approval of completed project.	GOAL: 100%		{{%}} of {{Number}}
EFFECTIVENESS: Self inspections are submitted by Owner of project no longer than three years following the previous self-inspection.	GOAL: 100%		{{%}} of {{Number}}
EFFECTIVENESS: Always record final constructed condition at time of inspection, observations and on-going municipal inspection frequency before municipal approval is given.	GOAL: 100%		{{%}} of {{Number}}
EFFECTIVENESS: Always (100%) record current condition, maintenance planned, and next anticipated applicant inspection date.	GOAL: 100%		{{%}} of {{Number}}
EFFECTIVENESS: Inspections are completed by the City for each completed project within 90-days following municipal approval of completed project.	GOAL: 100%		{{%}} of {{Number}}
EFFECTIVENESS: Inspections are conducted by the City within fourteen days following an information request submitted by the public and/or failure of the Owner to submit a routine self-inspection.	GOAL: 100%		{{%}} of {{Number}}
EFFECTIVENESS: All information provided from the public about stormwater management of an approved STF leads to an inspection or a documented reason why an inspection was not conducted.	GOAL: 100%		{{%}} of {{Number}}
Satisfied:	Yes <input type="checkbox"/> No <input type="checkbox"/> Explanation:		

MCM #6 GOOD HOUSEKEEPING AND POLLUTION PREVENTION

GOOD HOUSEKEEPING AND POLLUTION PREVENTION DECISION PROCESS AND RATIONALE

The purpose of this MCM is to minimize the effect of the municipality's efforts to the contribution of stormwater pollutants into receiving waters. Operations have been identified that have the greatest likelihood to cause pollution to stormwater runoff. The facilitators of these operations are educated and trained in Standard Operating Procedures for reducing pollutants from entering the storm sewer system.

The City of Gering is responsible for the stormwater pollution that its municipal operations and maintenance activities create. Pollution prevention activities and procedures such as training, standard operating procedures, and recordkeeping help minimize the effect our actions take on the environment. The Operations Environmental Program Guide will identify these implemented processes and will be kept current at the City of Gering Public Works Department.

The City of Gering has different departments that create stormwater pollution. Several formats of training have been given to the members of these departments. Presentations and training videos are given to the employees regarding Stormwater Pollution Prevention. The Operations Environmental Program Guide will have a description of all training provided to City staff.

The City of Gering performs many procedures to document our efforts against stormwater pollution from maintenance activities. Standard operating procedures for street sweeping activities will be formally created for City employees to follow. These policies and procedures will be documented in the Operations Environmental Program Guide, which will be kept current at the City of Gering Public Works Department.

The City of Gering City Engineer is responsible for the overall management and implementation of the Good Housekeeping and Pollution Prevention Program. It is the responsibility of each Department/Division involved to implement their activities and report to the City Engineer upon inquiry.

The City of Gering has created effectiveness measures throughout the Good Housekeeping and Pollution Prevention MCM. These effectiveness measures are identified for all BMPs and reported as a measurable goal through the process of our Annual Report submitted to NDEQ.

MCM 6: BMP 1: MUNICIPAL FACILITY MAINTENANCE ACTIVITIES

6.1.1 Coordinate reviews, and updates of municipal facility evaluation and maintenance policy information in the MS4 Operations Environmental Program Guide defines and describes the following:

- A listing and maps of all MS4 facilities, including storage yards, which are subject to maintenance activity BMP policies.
- Lists of industrial facilities owned or operated by the City subject to NPDES Industrial Storm Water Discharge Permit with Notice of Intent or Certificate of No Exposure for each facility attached.
- High Priority risk assessment policies for municipal maintenance facilities.
- Content and purpose of a Facility Runoff Control Plan developed for high priority municipal maintenance facilities.
- Describes building and grounds, vehicles and equipment (including maintenance, fueling and washing), product materials (including de-icing materials), bulk fluid storage and waste materials (including dredge spoil, accumulated sediments, floatables, debris, salvage products for reuse, and recyclables) BMP policies for municipal maintenance facilities.
- Current policies, frequency, staff, contact information, and required procedures for municipal facility site inspections, and time period for resolving identified maintenance.

Reference		Frequency
Operations Environmental Guide		Adoption: 2021 Review: Annually
Report:	Observations, recommendations, and/or changes made to program defining documents during permit year	

6.1.2 Conduct municipal facility maintenance evaluations and record results of maintenance facility activities.

Reference:	Municipal Facility Inspections Tracking Form		
Responsible:	Stormwater Coordinator	Frequency:	Adoption: 2021 On-going Annually
Goals:	Evaluation and Assessment:		Performance
ADMINISTRATION: Record the total number of facility inspections conducted during reporting period.	GOAL: Recorded.		{{Yes/No}}
ADMINISTRATION: Record at least one MS4 Oversight inspection per year at each municipal facility with an NPDES Industrial Stormwater Permit authorization (not routine or benchmark monitoring required of the NPDES Industrial Stormwater permit holder).	GOAL: 100%		{{%}} of {{Number}}

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Goals:	Evaluation and Assessment:	Performance
ADMINISTRATION: Record at least one MS4 Facility Evaluation per five years at each municipal facility with an NPDES Industrial Stormwater Permit No Exposure Certification.	GOAL: 100%	{{%}} of {{Number}}
ADMINISTRATION: Record if corrective actions have been identified, documented, and addressed for every maintenance facility during the reporting period.	GOAL: 100%	{{%}} of {{Number}}
ADMINISTRATION: Maintain current status of each corrective maintenance identified but not resolved within the recommended 30-day period of time.	GOAL: Record status.	{{Yes/No}}
EFFECTIVENESS: Record the dates and inspectors for two (2) inspections per year at each high priority maintenance facility.	GOAL: 100%	{{%}} of {{Number}}
EFFECTIVENESS: Record the dates and inspectors for one (1) inspection per year at each low priority maintenance facility.	GOAL: 100%	{{%}} of {{Number}}
EFFECTIVENESS: Record during oversight facility inspection of each municipal facility with an NPDES Industrial Stormwater Permit authorization whether facility is actively managing all Industrial Stormwater Permit requirements and/or No Exposure Certification conditions including training, routine inspections, benchmark monitoring, physical characteristics evaluations, SWPPP information, SWPPP updates, and required reporting criteria.	GOAL: 100%	{{%}} of {{Number}}
EFFECTIVENESS: Interim corrective maintenance is implemented when final corrective actions cannot be completed within 30-days of being identified during an inspection or complaint.	GOAL: 100%	{{%}} of {{Number}}
EFFECTIVENESS: Summarize the reason(s) corrective maintenance was not resolved within 30-days for each corrective maintenance record and what communication, education, and/or enforcement was used to get the corrective maintenance resolved as soon as possible.	GOAL: 100%.	{{%}} of {{Number}}
Satisfied:	Yes <input type="checkbox"/> No <input type="checkbox"/> Explanation:	

MCM 6: BMP 2: MUNICIPAL ROADWAY/PARKING LOT MAINTENANCE ACTIVITIES

6.2.1 Coordinate updates and maintenance of municipal roadway/parking lot maintenance policy information in the Operations Water Quality Guide, which describes the following:

- Type of roadways (streets, roads, and highways) and which parking lots are impacted by maintenance activity BMP policies that control floatables and other pollutants to the MS4.
- Current policies, frequencies and/or schedule, staff, equipment, contact information and required procedures for street and parking lot sweeping activities, and equipment calibration.
- Procedures for transportation and disposal of floatables and other pollutants collected as a result of roadway and parking lot maintenance activities.

Reference		Frequency
Operations Environmental Guide		Adoption: 2021 Review: Annually
Report:	Observations, recommendations, and/or changes made to program defining documents during permit year.	

6.2.2 Conduct and report municipal roadway and parking lot maintenance.

Reference:	Municipal Sweeping Operations Tracking Form		
Responsible:	Stormwater Coordinator	Frequency:	On-going Annually
Goals:	Evaluation and Assessment:		Performance
ADMINISTRATION: Report hours of equipment usage and number of lane miles of streets swept.	GOAL: Recorded		Hours: {{Number}} Miles: {{Number}}
ADMINISTRATION: Report number and dates of parking lots swept.	GOAL: Reported.		{{Number}}
EFFECTIVENESS: Verify that all public streets listed on the street maintenance plan were swept at least two times during the year.	GOAL: 100%		{{%}} of {{Number}}
EFFECTIVENESS: All parking lots on the parking lot maintenance plan were swept at least once during the year.	GOAL: 100%		{{%}} of {{Number}}
EFFECTIVENESS: Report number of instances that non-routine sweeping was requested and the number of sweeping events provided to address a public complaint or internal identification that non-routine street sweeping was needed.	GOAL: 100%		{{%}} of {{Number}}
Satisfied:	Yes <input type="checkbox"/> No <input type="checkbox"/> Explanation:		

MCM 6: BMP 3: MUNICIPAL STORM DRAIN SYSTEM MAINTENANCE ACTIVITIES

6.3.1 Coordinate updates and maintenance of municipal storm drain system maintenance policy information in the MS4 Operations Water Quality Guide, which defines and describes the following:

- Procedures for inspecting and cleaning municipally owned inlets, open channels, and other drainage structures for debris.
- Procedure to dispose of materials extracted from inlets so that no stormwater drainage system waste material will re-enter the MS4.
- Procedures to document drainage structure maintenance activity.
- Procedures for inspecting and sweeping municipally owned streets.
- Procedures to assess existing flood management locations for potential incorporation of water quality protection devices or practices.
- Procedure to dispose of materials swept so that waste material will not re-enter the MS4.
- Procedures to require any contractors hired by the Municipality to perform maintenance activities.

Reference		Frequency
Operations Environmental Guide ((section Reference))		Adoption: 2021 Review: Annually
Report:	Observations, recommendations, and/or changes made to program defining documents during permit year	

6.3.2 Conduct municipal storm drain system maintenance.

Reference:	Municipal Stormwater Operations Tracking Form		
Responsible:	Stormwater Coordinator	Frequency:	Ongoing Annually
Goals:	Evaluation and Assessment:	Performance	
MUNICIPAL STORM DRAIN INLET MAINTENANCE			
ADMINISTRATION: Report hours of equipment usage and number of storm drains cleaned.	GOAL: Recorded	Hours: {{Number}} Miles: {{Number}}	
EFFECTIVENESS: All storm drain inlets listed on the storm drain system maintenance plan were inspected once every five (5) years.	GOAL: 100%	{{%}} of {{Number}}	
EFFECTIVENESS: Report number of instances that non-routine storm drain inlet cleaning was requested and the number of storm drain cleaning events provided to address a public information request or internal identification that non-routine storm drain inlet cleaning was needed.	GOAL: 100%	{{%}} of {{Number}}	

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Goals:	Evaluation and Assessment:	Performance
MUNICIPAL STORM DRAIN PIPE MAINTENANCE		
ADMINISTRATION: Report hours of equipment usage and lineal feet of drainage system cleaned.	GOAL: Recorded	Hours: {{Number}} Feet: {{Number}}
EFFECTIVENESS: All of storm drain pipes listed on the storm drain system maintenance plan were inspected once every ten (10) years.	GOAL: 100%	{{%}} of {{Number}}
EFFECTIVENESS: Report number of instances that non-routine storm drain pipe cleaning was requested and the number of storm drain pipe cleaning events provided to address a public complaint or internal identification that non-routine storm drain pipe cleaning was needed.	GOAL: 100%	{{%}} of {{Number}}
MUNICIPAL STORMWATER DETENTION/RETENTION AREA MAINTENANCE		
ADMINISTRATION: Report hours of equipment usage and detention/retention areas cleaned and maintained.	GOAL: Recorded	Hours: {{Number}} Facilities: {{Number}}
EFFECTIVENESS: Verify that all detention/retention areas listed on the storm drain system maintenance plan were inspected once every ten (10) years.	GOAL: 100%	{{%}} of {{Number}}
EFFECTIVENESS: Report number of instances that non-routine detention/retention area cleaning was requested and the number of detention/retention cleaning events provided to address a public complaint or internal identification that non-routine detention/retention cleaning was needed.	GOAL: 100%	{{%}} of {{Number}}
Satisfied:	Yes <input type="checkbox"/> No <input type="checkbox"/> Explanation:	

MCM 6: BMP 4: MUNICIPAL OPERATION AND MAINTENANCE PROGRAM TRAINING

6.4.1 Collaboration of updates and maintenance of training materials for distribution related to reducing stormwater pollution from municipal operation and maintenance activities in the Public Education and Outreach Strategy, which defines the following:

- Target messages and distribution methods for pollution prevention or reduction training related to municipal operation and maintenance activities.
- At least one target message for Public Employees involved in Parks and Recreation Operation and Maintenance Activities every reporting year.
- At least one target message for Public Employees involved in Transportation and Utilities Operation and Maintenance Activities every reporting year.
- At least one target message for Public Employees involved in Storm Sewer Operation and Maintenance Activities every reporting year.

Reference		Frequency
Tri-City Stormwater Partnership PEO Strategy		Adoption: 2021 Annually
Report:	Observations, recommendations, and/or changes made to Municipal Operations and maintenance program training support materials during permit year	

6.4.2 Deliver training related to pollution prevention and reduction from municipal operation and maintenance activities conducted by Municipal Employees.

Reference:	Education and Outreach Strategy Tracking Form		
Responsible:	Stormwater Coordinator	Frequency:	Ongoing Annually
Goals:	Evaluation and Assessment:		Performance
ADMINISTRATION: Deliver training to all Municipal Employee sectors identified to receive information for the reporting year.	GOAL: 100%		{{Yes/No}}
EFFECTIVENESS: Management staff for Parks and Open Space, Fleet and Building, Permanent Stormwater Treatment, and Storm Sewer Maintenance and Operation received training every even numbered calendar year.	GOAL: 75%		{{%}} of {{Number}}
EFFECTIVENESS: Non-management, non-seasonal staff for Parks and Open Space, Fleet and Building, Permanent Stormwater Treatment, and Storm Sewer Maintenance and received training every odd numbered calendar year.	GOAL: 75%		{{%}} of {{Number}}

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EFFECTIVENESS: Seasonal staff for Parks and Open Space, Fleet and Building, Permanent Stormwater Treatment, and Storm Sewer Maintenance and received training every calendar year.	GOAL: 75%	{{%}} of {{Number}}
Satisfied:	Yes <input type="checkbox"/> No <input type="checkbox"/> Explanation:	

APPENDIX A: TRI-CITY INTERLOCAL STORMWATER PROGRAM AGREEMENT

