

# **CITY OF GERING**

# **Job Posting Notice**

**Job Title:** Line Apprentice

**Department:** Electric

**Pay Scale:** IBEW Union \$21.71 - \$32.08

**Posting Period:** January 12 – 27, 2023  
(position will remain open until filled)

**Application Deadline:** 4:30pm, Friday, January 27, 2023 at

Gering City Administration  
1025 P Street, Gering, NE 69341

**Job Description:** Attached

## **POSITION DESCRIPTION**

Class Title: **Line Apprentice**  
Department: Electric  
Status: Non-Exempt

Scale: IBEW Union  
Date: August 2010  
Safety Sensitive: Yes

### **GENERAL PURPOSE:**

This is an assistant-type position in the installation, maintenance and repair of overhead and underground electric distribution systems.

The person in this position is engaged in a training period of four years duration. After completion of the training period, the apprentice then may be classified as a Journeyman Lineman. During the apprenticeship, the holder of this position assists other linemen on all phases of installation, maintenance and repair of the electrical distribution and lines system of the City. Work is checked closely while in progress and is supervised by a foreman for completeness or repair or adequacy upon installation.

This individual progresses towards working on energized conductors after a training period approved by the Foreman and Electric Utilities Superintendent.

### **SUPERVISION RECEIVED:**

Works under the close supervision of a Line Supervisor and Electric Utilities Superintendent.

### **SUPERVISION EXERCISED:**

May exercise supervision over temporary help as assigned.

### **ESSENTIAL DUTIES AND RESPONSIBILITIES:**

Assembles all line equipment on the ground in preparation for installation by journeymen on pole.

Digs pole holes and sets anchors.

Supplies material to linemen engaged in duties on poles.

Closely observes the activities of linemen on the poles in order to anticipate and fulfill material needs of the linemen.

Assists in the performance of various installation, maintenance and repair tasks.

Maintains working inventory of material on the line truck.

May operate line truck, aerial bucket truck, and any other equipment necessary for the satisfactory performance of job duties.

Will begin work on energized conductors and lines with direct supervision by the Electric Line Foreman and/or Electric Utilities Superintendent.

Capable of climbing poles to complete line work as required.

Capable of installing load switches and other Scada equipment.

Basic repairs to traffic signal lights and streetlights.

Assist serviceman when needed and can collect meter readings when required.

Capable of taking "call" after 1 year with the completion of probation and with approval of Electric Utilities Superintendent.

Removal of tree limbs that are interfering with electric lines or equipment.

Capable of performing basic electrician skills in wiring to complete basic wiring projects.

Capable of trouble shooting basic electric problems and forwarding a problem to immediate supervisor.

Assist with the record keeping of transformers, OCRs, and electric meters.

Digs trenches, lays conduit and underground wire, set switch cabinets, transformers and pedestals.

Splices wire and cables.

Installs and connects wires, meters, and other electrical services to customer premises.

## **DESIRED MINIMUM QUALIFICATIONS:**

### **Education and Experience:**

- (A) Working knowledge of the theories and practices of electricity.
- (B) Completion of the twelfth school grade or equivalent experience.
- (C) Possession of a valid Nebraska Driver's License and Commercial Driver's License (CDL).
- (D) Acquisition of journeyman/lineman certificate through an accredited program within two years.
- (E) Completion of any meter schools or basic electrical schools.

**Necessary Knowledge, Skills and Abilities:**

- (A) Knowledge of materials, practices, methods and tools of the lineman's trade, including the use of testing devices.
- (B) Knowledge of the principles and theory of electricity, including knowledge of occupational hazards and safety precautions of the work.
- (C) Ability to adequately assist in the installation, maintenance and repair of overhead and underground electric wires and to assist in locating and eliminating problems in overhead and underground electric wire systems.
- (D) Ability to work at considerable heights on electric equipment.
- (E) Ability to perform job duties under adverse weather conditions, within the limits of personal safety.
- (F) Ability to understand and follow oral and written instructions and to work from sketches and blueprints.
- (G) Ability to cope with situations firmly, courteously, tactfully and with respect for the rights of others.

**PHYSICAL DEMANDS:**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is frequently required to stand, walk, use hands to finger, handle, feel, or operate objects, tools, or controls; and reach with hands and arms. The employee is frequently required to sit; climb or balance; stoop, kneel, crouch, or crawl; talk or hear. Employee is occasionally required to smell.

The employee must frequently lift and/or move up to 25 pounds and occasionally lift and/or move up to 100 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

**WORK ENVIRONMENT:**

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee regularly works in outside weather conditions. The employee occasionally works near moving mechanical parts and in high, precarious places and is occasionally exposed to wet and/or humid conditions, fumes or airborne particles, traffic, toxic or caustic chemicals, risk of electrical shock, and vibration.

The noise level in the work environment is usually moderate.

**SELECTION GUIDELINES:**

Formal application, rating of education and experience; oral interview and reference check; job related tests may be required.

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

City of Gering Job Applicant,

Please read and understand this statement before signing your job application.

**Job Applications must be completed in their entirety ("see resume" is not sufficient)** as this is the tool that will be used during the initial review in order to select applicants for interview. **A resume is required. so please submit with the job application.**

The information provided in this job application must be true. False or misrepresented information will be sufficient cause for the application to be rejected (or cause for termination if discovered after employment).

You are authorizing the City of Gering to obtain information from previous employers, educational institutions, and other parties to verify the accuracy of the information provided in this application.

You are waiving all rights and claims you may have for seeking and using the information to evaluate the application.

This application will be used only for the position for which you are currently applying. If you wish to re-apply for another position, even if is the same classification, you must complete and submit a new application.

Thank you.



## CITY OF GERING APPLICATION FOR EMPLOYMENT

Prospective employees will receive consideration without discrimination based on creed, color, sex, age, national origin, handicap, veteran status, sexual orientation, or any condition prescribed by state or local law.

\_\_\_\_\_

Last Name

\_\_\_\_\_

First Name

\_\_\_\_\_

Middle

\_\_\_\_\_

Date

\_\_\_\_\_

Street Address (physical & mailing address)

\_\_\_\_\_

Contact Number

\_\_\_\_\_

City

\_\_\_\_\_

State

\_\_\_\_\_

Zip Code

\_\_\_\_\_

Email Address

Have you ever applied for employment with us?

Yes  No

If yes, dates: \_\_\_\_\_

Date available to begin work: \_\_\_\_\_

Position desired: \_\_\_\_\_ Pay expected: \_\_\_\_\_

What hours are you available?

Full Time

Part-Time

Seasonal

Overtime (if requested)

Are you legally eligible for employment in the United States?  Yes  No

Membership in professional and civic organization (Exclude those that may disclose your race, color, religion, age or National origin.)

Other special training or skills (languages, machine operation, etc.), special accomplishment or awards.

\_\_\_\_\_





Reason for leaving

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Company Name \_\_\_\_\_

Telephone \_\_\_\_\_

Address \_\_\_\_\_

Starting Pay \_\_\_\_\_

Supervisor's Name \_\_\_\_\_

Ending Pay \_\_\_\_\_

Job Title \_\_\_\_\_

Employment Dates:

Describe your work \_\_\_\_\_

From: \_\_\_\_\_

To: \_\_\_\_\_

Reason for leaving \_\_\_\_\_

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Company Name \_\_\_\_\_

Telephone \_\_\_\_\_

Address \_\_\_\_\_

Starting Pay \_\_\_\_\_

Supervisor's Name \_\_\_\_\_

Ending Pay \_\_\_\_\_

Job Title \_\_\_\_\_

Employment Dates:

Describe your work \_\_\_\_\_

From: \_\_\_\_\_

To: \_\_\_\_\_

Reason for leaving \_\_\_\_\_

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We may contact the employers listed above unless you indicate those you do not want us to contact.

**PLEASE READ AND UNDERSTAND THIS STATEMENT BEFORE SIGNING YOUR APPLICATION:**

The information provided in this Application for Employment is true. False, incomplete, or misrepresented information will be sufficient cause for my application to be rejected, or, if discovered after employment, cause for immediate termination of my employment.

I authorize the employer to obtain information about me from previous employers, educational institutions, and other parties to verify the accuracy of information in this application, a related employment resume, or personal interview. I waive all rights and claims I may otherwise have against the employer or its representatives, for seeking, and using information to evaluate my employment request and all other persons who provide information for this purpose.

This application will expire in 30 days. Unless otherwise notified, I understand that my status as an applicant will end. I may re-apply for employment in the future by completing a new application.

This application is not an employment agreement. If I accept an offer of employment I understand the employer may

terminate my employment at any time, with or without cause and without prior notice, unless required by law. I understand that no one, other than an executive officer of the employer, has authority to enter into any employment agreement with terms contrary to the foregoing and then only in writing signed by such officer.

I accept all terms and conditions in the above statement.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**PLEASE RETURN TO CITY OF GERING ADMINISTRATION OFFICES:**

1025 P Street  
Gering, NE 69341

Phone: (308) 436-5600  
Fax: 308-436-6899  
or email to [sgoss@gering.org](mailto:sgoss@gering.org)

**NOTE:**

*If submitted by email or fax, please understand that the original applications need to be mailed to the above address.*