

Memo



To: Mayor Kaufman, Administrative Committee Members- Morrison (Chair), O'Neal (Vice Chair), Holliday and Smith

From: Kathy Welfl, City Clerk

CC: Jim Ellison

RE: Meeting notice

Date: March 11, 2019

The Administrative, Office, Economic Development Committee will meet on **Tuesday March 12, 2019 at 4:30 p.m.** in Council Chambers/Conference Room at City Hall.

AGENDA

1. Discus forming a Finance Committee
2. Legal Services Contract
3. Discus Bid Process

The Committee reserves the right to enter into closed session for discussion on agenda items based on protection of public interest.

If you cannot attend the meeting call Kathy at 436-6812.