



# CITY OF GERING

## Job Posting Notice

**Job Title:** Parks Laborer - Seasonal

**Department:** Parks

**Pay Scale:** minimum starting pay \$12.50

**Application Deadline:** Open until filled

**Job Descriptions:** Attached with application at <https://gering.org/employment>

The City of Gering is now accepting applications for Parks Seasonal Laborer. Must be at least 18 years old. Specific duties, responsibilities, and desired qualifications are available with the application form. Applications are available at the City of Gering, 1025 "P" Street, Gering, NE 69341 or at [www.gering.org](http://www.gering.org). Positions are open until filled.

An Equal Opportunity Employer, Only U.S. citizens and aliens authorized to work in the United States will be hired and all employees are required to complete a verification form.

**Please submit a completed application by email or in person.**

City of Gering  
Shannon Goss  
1025 P Street/PO Box 687  
Gering, NE 69341  
Phone: 308-436-6848  
[sgoss@gering.org](mailto:sgoss@gering.org)



City of Gering Job Applicant,

Please read and understand this statement before signing your job application.

**Job Applications must be completed in their entirety ("see resume" is not sufficient)** as this is the tool that will be used during the initial review to select applicants.

The information provided in this job application must be true. False or misrepresented information will be sufficient cause for the application to be rejected (or cause for termination if discovered after employment).

You are authorizing the City of Gering to obtain information from previous employers, educational institutions, and other parties to verify the accuracy of the information provided in this application.

You are waiving all rights and claims you may have for seeking and using the information to evaluate the application.

This application will be used only for the position(s) you list on the application. If you wish to apply for other positions, you must complete and submit a new application.

Thank you.



**CITY OF GERING APPLICATION FOR EMPLOYMENT**

Prospective employees will receive consideration without discrimination based on creed, color, sex, age, national origin, handicap, veteran status, sexual orientation, or any condition prescribed by state or local law.

\_\_\_\_\_  
Last Name                                      First Name                                      Middle                                      Date

\_\_\_\_\_  
Street Address (physical & mailing address)                                      Contact Number

\_\_\_\_\_  
City                                      State                                      Zip Code                                      Email Address

Have you ever applied for employment with us?  
\_\_\_ Yes \_\_\_ No                      If yes, dates: \_\_\_\_\_                      Date available to begin work: \_\_\_\_\_

Position desired: \_\_\_\_\_                      Pay expected: \_\_\_\_\_

What hours are you available?  
\_\_\_ Full Time      \_\_\_ Part-Time      \_\_\_ Seasonal      \_\_\_ Overtime (if requested)

Are you legally eligible for employment in the United States? \_\_\_ Yes \_\_\_ No

Are you over the age of 18?      Yes      No

Membership in professional and civic organization (Exclude those that may disclose your race, color, religion, age or National origin.)  
Other special training or skills (languages, machine operation, etc.), special accomplishment or awards.

\_\_\_\_\_

School	Name of School	Location of School	Course of Study	Did you Graduate	Years Completed	Degree or Diploma
High School						
Business/Trade/ Technical School						
College/University						
Graduate School						

Military Service: Did you serve in the U.S. Armed Forces?  Yes  No

Describe any training received relevant to the position for which you are applying:

**REFERENCES WE MAY CONTACT:**

\_\_\_\_\_  
Name    Years Known    Telephone    Business

\_\_\_\_\_  
Name    Years Known    Telephone    Business

\_\_\_\_\_  
Name    Years Known    Telephone    Business

**EMPLOYMENT HISTORY:**

Please give accurate, complete, full-time and part-time employment records. Start with your present or most recent.

Company Name	_____	Telephone	_____
Address	_____	Starting Pay	_____
Supervisor's Name	_____	Ending Pay	_____
Job Title	_____	Employment Dates:	
Describe your work	_____	From:	_____
	_____	To:	_____

Reason for leaving

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Company Name \_\_\_\_\_

Telephone \_\_\_\_\_

Address \_\_\_\_\_

Starting Pay \_\_\_\_\_

Supervisor's Name \_\_\_\_\_

Ending Pay \_\_\_\_\_

Job Title \_\_\_\_\_

Employment Dates:

Describe your work \_\_\_\_\_

From: \_\_\_\_\_

To: \_\_\_\_\_

Reason for leaving \_\_\_\_\_

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Company Name \_\_\_\_\_

Telephone \_\_\_\_\_

Address \_\_\_\_\_

Starting Pay \_\_\_\_\_

Supervisor's Name \_\_\_\_\_

Ending Pay \_\_\_\_\_

Job Title \_\_\_\_\_

Employment Dates:

Describe your work \_\_\_\_\_

From: \_\_\_\_\_

To: \_\_\_\_\_

Reason for leaving \_\_\_\_\_

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We may contact the employers listed above unless you indicate those you do not want us to contact.

**PLEASE READ AND UNDERSTAND THIS STATEMENT BEFORE SIGNING YOUR APPLICATION:**

The information provided in this Application for Employment is true. False, incomplete, or misrepresented information will be sufficient cause for my application to be rejected, or, if discovered after employment, cause for immediate termination of my employment.

I authorize the employer to obtain information about me from previous employers, educational institutions, and other parties to verify the accuracy of information in this application, a related employment resume, or personal interview. I waive all rights and claims I may otherwise have against the employer or its representatives, for seeking, and using information to evaluate my employment request and all other persons who provide information for this purpose.

This application will expire in 30 days. Unless otherwise notified, I understand that my status as an applicant will end. I may re-apply for employment in the future by completing a new application.

This application is not an employment agreement. If I accept an offer of employment I understand the employer may

terminate my employment at any time, with or without cause and without prior notice, unless required by law. I understand that no one, other than an executive officer of the employer, has authority to enter into any employment agreement with terms contrary to the foregoing and then only in writing signed by such officer.

I accept all terms and conditions in the above statement.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**PLEASE RETURN TO CITY OF GERING ADMINISTRATION OFFICES:**

1025 P Street  
Gering, NE 69341

Phone: 308-436-6848

Fax: 308-436-6899

or email to [sgoss@gering.org](mailto:sgoss@gering.org)

**NOTE:**

*If submitted by email or fax, please understand that the original applications need to be mailed to the above address.*

## POSITION DESCRIPTION

Class Title: **Park Laborer**  
Department: Parks  
Status: Non-Exempt

Pay Scale: Unclassified  
Updated: March 2024  
Safety Sensitive: Yes

### **GENERAL PURPOSE**

Performs a variety of semi-skilled tasks to assist in the overall maintenance of public grounds, buildings and equipment.

### **SUPERVISION RECEIVED**

Works under the immediate supervision of the Parks Caretaker.

### **SUPERVISION EXERCISED**

None.

### **ESSENTIAL DUTIES AND RESPONSIBILITIES**

Must be able to operate riding and push mowers and string trimmers.

Able to perform minor maintenance on equipment such as checking oil and fluid levels and sharpen blades.

Maintain athletic fields.

Clean restrooms, haul trash, plant trees, flowers and shrubs.

Fertilize, spray and water trees, flowers and shrubs.

Some heavy physical labor is involved such as digging, sod work, concrete and planting big trees.

Help in building new buildings, painting, installation and repairs of sprinklers, cleaning shop and vehicles.

Assist in work on miscellaneous projects such as building picnic tables and playground equipment.

Ability to perform job duties under adverse conditions, within the limits of personal safety.

Ability to work effectively with others.

Ability to understand and carry out oral and written instructions.

Ability to operate various power tools and equipment.

## **PERIPHERAL DUTIES**

Duties as assigned.

## **DESIRED MINIMUM QUALIFICATIONS**

### **Education and Experience:**

- (A) No previous training or experience is required.

### **Necessary Knowledge, Skills, and Abilities:**

- (A) Ability to lift heavy objects and to work under adverse weather conditions, within the limits of personal safety.
- (B) Ability to understand and carry out written and oral instructions.
- (C) Ability to operate simple equipment and to perform routine building operation and maintenance tasks.
- (D) Ability to establish and maintain effective working relationships with associates, supervisors, and the public.

## **SPECIAL REQUIREMENTS**

- (A) Valid state driver's license.
- (B) Minimum age requirement of 18.

## **TOOLS AND EQUIPMENT USED**

Pickup truck, lawn and landscaping equipment, including tractors, mowers, aerifier, chainsaw, edgers, weed trimmers, electric motors, pumps, sprinklers, irrigation systems; miscellaneous hand and power tools for turf maintenance, carpentry, painting, plumbing, electrical, and cement finishing work; janitorial equipment including floor buffers, steam cleaner, carpet cleaners, washers, vacuums, mops, brooms, and dusting equipment.

## **PHYSICAL DEMANDS**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to reach with hands and arms. The employee frequently is required to stand; walk; and use hands to finger, handle, feel or operate objects, tools, or controls. The employee is occasionally required to sit; climb or



balance; stoop, kneel, crouch, or crawl; and talk or hear. Work in an elevated working environment such as a bucket truck, ladders, or roof.

The employee must frequently lift and/or move up to 50 pounds and occasionally lift and/or move more than 100 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

## **WORK ENVIRONMENT**

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee regularly works near moving mechanical parts and outside, may work in inclement weather conditions. The employee frequently works in high, precarious places and is frequently exposed to wet and/or humid conditions, fumes or airborne particles, toxic or caustic chemicals, and vibration. The employee is occasionally exposed to the risk of electrical shock.

The noise level in the work environment is usually loud.

May be required to work evenings and weekends.

## **SELECTION GUIDELINES**

Formal application, rating of education and experience; oral interview and reference check; job related tests may be required.

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.