



CITY OF GERING

Job Posting Notice

Job Title: Greenskeeper/Mechanic

Department: Golf Maintenance (Parks)

Pay Scale: IBEW Union \$19.70 - \$29.10/hourly (based on experience & longevity)

Application Deadline: 4:00pm, Friday, September 20, 2024

Job Description: Attached

An Equal Opportunity Employer, Only U.S. citizens and aliens authorized to work in the United States will be hired and all employees are required to complete a verification form.

City of Gering is seeking a skilled and dedicated Greenskeeper/Mechanic to join our team at Monument Shadows Golf Course. This dual-role position is critical to maintaining the exceptional condition of our golf course while ensuring that all groundskeeping equipment is in top working order. The ideal candidate will have a strong background in golf course maintenance and mechanical repair, with a passion for delivering a top-tier playing experience for our members and guests.

To apply, please submit your resume and cover letter, along with your application, detailing your qualifications. Submit via email or in person.

City of Gering
Shannon Goss
1025 P Street/PO Box 687
Gering, NE 69341
Phone: 308-436-6848
sgoss@gering.org



Application Instructions

Please read and understand these statements before signing your job application.

1. **Complete Application:** You must complete the job application in its entirety. References to "see resume" are not sufficient. The application will be used for the initial review to select applicants for interviews.
2. **Resume & Cover letter are required:** A resume and cover letter must be submitted with the job application.
3. **Truthful Information:** The information provided in this job application must be true. False or misrepresented information will result in the rejection of your application or termination of employment if discovered after hiring.
4. **Authorization to Verify Information:** By signing this application, you authorize the City of Gering to obtain information from previous employers, educational institutions, and other parties to verify the accuracy of the information provided.
5. **Waiver of Claims:** You waive all rights and claims against the City of Gering for seeking and using this information to evaluate your application.
6. **Position-Specific Application:** This application is only for the position you are currently applying for. If you wish to apply for another position, even if it is the same classification, you must complete and submit a new application.

Reason for leaving

Company Name _____

Telephone _____

Address _____

Starting Pay _____

Supervisor's Name _____

Ending Pay _____

Job Title _____

Employment Dates:

Describe your work _____

From: _____

To: _____

Reason for leaving _____

Company Name _____

Telephone _____

Address _____

Starting Pay _____

Supervisor's Name _____

Ending Pay _____

Job Title _____

Employment Dates:

Describe your work _____

From: _____

To: _____

Reason for leaving _____

We may contact the employers listed above unless you indicate those you do not want us to contact.

PLEASE READ AND UNDERSTAND THIS STATEMENT BEFORE SIGNING YOUR APPLICATION:

The information provided in this Application for Employment is true. False, incomplete, or misrepresented information will be sufficient cause for my application to be rejected, or, if discovered after employment, cause for immediate termination of my employment.

I authorize the employer to obtain information about me from previous employers, educational institutions, and other parties to verify the accuracy of information in this application, a related employment resume, or personal interview. I waive all rights and claims I may otherwise have against the employer or its representatives, for seeking, and using information to evaluate my employment request and all other persons who provide information for this purpose.

This application will expire in 30 days. Unless otherwise notified, I understand that my status as an applicant will end. I may re-apply for employment in the future by completing a new application.

This application is not an employment agreement. If I accept an offer of employment I understand the employer may

terminate my employment at any time, with or without cause and without prior notice, unless required by law. I understand that no one, other than an executive officer of the employer, has authority to enter into any employment agreement with terms contrary to the foregoing and then only in writing signed by such officer.

I accept all terms and conditions in the above statement.

Signature

Date

PLEASE RETURN TO CITY OF GERING ADMINISTRATION OFFICES:

1025 P Street
Gering, NE 69341

Phone: 308-436-6848

Fax: 308-436-6899

or email to sgoss@gering.org



JOB DESCRIPTION

Title: Greenskeeper/Mechanic
Department: Golf Maintenance (Parks)
Reports to: Golf Superintendent
Pay Grade: IBEW/6
Date Adopted: August 2024
Previous Revision Date:
Last Revision Date:

Type: Full Time Part Time Seasonal

FLSA: Exempt Salary

Non-Exempt Hourly

Union: Yes No

Safety Sensitive: Yes No

Job Summary:

A Golf Course Greenskeeper/Mechanic is responsible for maintaining the overall condition and appearance of a golf course, ensuring that it remains in top playing condition. This role combines groundskeeping duties with mechanical maintenance responsibilities, requiring both horticultural knowledge and mechanical skills.

Essential Functions:

1. Groundskeeping:

- Mow, trim, and edge lawns, fairways, greens, and rough areas using various equipment like mowers, edgers, and trimmers.
- Irrigate turf areas as needed and manage/repair irrigation systems to ensure optimal grass health.
- Fertilize, aerate, seed, and top-dress greens and other course areas to promote healthy grass growth.
- Apply pesticides, herbicides, and other treatments to control weeds, insects, and plant diseases, adhering to safety regulations.
- Prune trees, shrubs, and bushes to maintain landscape aesthetics and prevent hazards.
- Repair divots, ball marks, and other damage on the course to maintain a smooth playing surface.
- Clear debris from the course, such as fallen branches, leaves, and trash.
- Assist in setting up the course for tournaments and special events, including moving tees and hole locations.
- Ability to operate triplex, 5 reel fairway, and 5 deck riding mowers.
- Ability to Rake Bunkers, use a string trimmer, and operate a variety of chainsaws for tree work.

2. Mechanical Maintenance:

- Inspect, diagnose, and repair mechanical issues with golf course equipment, including mowers, tractors, and utility vehicles.
- Perform regular maintenance tasks, such as oil changes, blade sharpening, belt replacements, and fluid checks, to keep equipment in good working order.
- Maintain an inventory of parts and supplies needed for equipment repairs and order replacements as necessary.
- Keep accurate records of maintenance and repairs performed on all equipment.

- Ensure that all tools and equipment are stored safely and in good condition.
 - Work closely with the golf superintendent to prioritize repairs and schedule equipment servicing to minimize downtime.
 - Follow all Safety and security policies and procedures put forth by the City of Gering, including reporting an accident, injury, or unsafe work practices.
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Qualifications:

- **Education and Experience:**
 - High School Diploma or equivalent.
 - Must be 18 years of age or older.
 - Any combination of education and experience that provides the necessary knowledge, skills, and abilities.
 - **Necessary Knowledge and Skills:**
 - Proficient in computer use, knowledge in Microsoft Office and other applications.
 - Proficient in operating and maintaining various types of groundskeeping equipment and tools. Strong mechanical skills with the ability to diagnose and repair small engines and other mechanical systems.
 - Understanding of turfgrass management, plant care, and pest control techniques.
 - Ability to perform physically demanding tasks, including lifting heavy equipment, standing, bending, and working outdoors in various weather conditions.
 - Keen eye for detail to ensure the course is kept in pristine condition and all equipment is properly maintained.
 - Ability to prioritize tasks, work efficiently, and meet deadlines.
 - Knowledge of safety protocols related to equipment use, chemical application, and working in outdoor environments.
 - Knowledge of and/or ability to play the game of golf. Understanding how job performance affects the playing condition of the golf course.
 - **Special Requirements:**
 - Valid NE Pesticide Applicators License or ability to obtain within 6 months.
 - Valid NE Driver's License and maintain a safe driving record.
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Tools & Equipment Used:

A Golf Course Greenskeeper/Mechanic uses a wide range of tools and equipment to maintain the course and keep machinery in top working condition. Below are some of the most used items:

- Utility vehicles, lawn and landscaping equipment, including a variety of tractors and mowers, aerifier, edgers, weed trimmers, spraying equipment, sprinklers, and irrigation systems.
- Miscellaneous hand and power tools for turf maintenance and mechanical work such as chainsaw, woodchipper, blade sharpeners or grinders, electric motors or pumps, and welding equipment.

Physical Demands:

The physical demands outlined here represent those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodation may be made to enable individuals with disabilities to perform these essential functions.

- Manual dexterity required for operating various equipment.
- Regularly reach, stand, and walk. Occasionally sit, climb, balance, stoop, kneel, crouch, or crawl.
- At times, may need to work at considerable heights.
- Frequently lift and/or move up to 50 pounds; occasionally lift/move up to 100 pounds.
- Vision abilities: Close, distant, color, peripheral, depth, and ability to adjust focus.

Work Environment:

- Regularly works outside in various weather conditions.
- Frequently works near moving mechanical parts and is exposed to wet, humid conditions
- Exposed to vibration and occasional electric shock.
- Exposed to fumes, airborne particles, and toxic or caustic chemicals.
- Noise level is usually loud.

Supervisory Responsibility: May oversee seasonal or temporary employees as required and assigned.

Disclaimer: This job description is intended to convey information essential to understanding the scope of the job and the general nature and level of work performed for individuals with this job title. However, this job description is not intended to be an exhaustive list of all qualifications, skills, efforts, duties, responsibilities, or working conditions associated with the position.

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

Approved:

Pat Heath

City Administrator

9/4/2024

Date