

## MINUTES OF THE JULY 16, 2024 GERING PUBLIC LIBRARY BOARD MEETING

Present:

Board Members: Jeff Kelley, Suzanne Myers, Mary Robinson, Kirstee Moore Schutte, Kim Walker,

Technical Services Librarian: Tammie Gitschel

City Council Liaison: Rebecca Shields

Absent: Library Director: Christie Clarke

Foundation Liaison: Jay Skiles

Kelley called the meeting to order at 5:03 pm and asked if there were any additions or changes to the agenda. There were none.

Board members reviewed the June 2024 board meeting minutes. Kelley asked for a motion to approve as corrected. Robinson moved to approve the minutes and Walker seconded it. The vote was called. "Ayes": Kelley, Myers, Robinson, Schutte, Walker. "Nays": none. Abstaining: none. Absent: none. The vote passed.

The statistical and financial reports for June were reviewed. Kelley called for a motion to approve. Myers moved and Schutte seconded the motion. "Ayes": Kelly, Myers, Robinson, Schutte, Walker. "Nays": none. Abstaining: None. Absent: none. The vote passed.

Board members reviewed the June bills and Kelley called for a motion to approve them. Robinson moved and Walker seconded to approve the bills. The vote was called. "Ayes": Kelley, Myers, Robinson, Schutte, Walker. "Nays": none. Abstaining: none. Absent: none. The vote passed unanimously.

### Director Clarke's Report

1. Director Clarke will be out of office Wednesday, July 16<sup>th</sup> through Wednesday, July 24<sup>th</sup>.
2. The final pieces of the circulation desk will be installed this Friday, July 19<sup>th</sup>. Director Clarke will be in office that morning to oversee.
3. Director Clarke had her one-on-one budget meeting with the city administrator and finance director. The library will not get another full-time position as requested for the next fiscal year but might be able to add another part time library assistant position. She will find out in August.
4. Advertising for the library page and library assistant positions being vacated by Jada Whipple and Logan Allen has begun. The job posting will close on July 26.
5. Summer Reading Program 2024 was a success. The life-sized Oregon Trail Game ending party attendance was 109. The programming librarians wish to thank all of you who volunteered for programs this June. Other highly attended programs were:
  - a. Adult: Wine 201 Champagne - 30
  - b. Early Literacy: Space Storytime - 52
  - c. Elementary: Build-An-Alien 36

- d. Teen:
    - i. Adventure Cupcakes - 10
    - ii. Black light Painting - 10
  - e. Family: Theatre in the Park - 128
  - f. \* We did not get an attendance count for the kick-off this year
6. Sign-up Stats
- a. The grand total for all youth (early literacy - teen) sign ups this year was 247
  - b. The adult program had 153 sign-ups and the same amount who checked out at least one book.
7. Reminder that Director Clarke completed registration for all of the board to attend 2024 United for Libraries virtual conference either live or recordings can be watched on demand. Everyone should have received an email with log in information. If not, please reach out to Director Clarke for help. The dates are as follows:
- a. Tuesday, July 30<sup>th</sup> Trustee Day
  - b. Wednesday, July 31<sup>st</sup> Foundations and Fundraising Day
  - c. Thursday, August 1<sup>st</sup> Friends Day

Rebecca Shields, City Council Liaison asked to have information about the conference and Secretary Myers forwarded email from Clarke.

The Gering Library Foundation Board: No Report

City Council Liaison: Rebecca Shields

The budget hearing will be held August 14, 2024 from 8:15-noon.

Unfinished Business:

None

New Business

None

Kelley asked for a motion to adjourn. Walker moved and Robinson seconded. The meeting was adjourned at 5:20.

Suzanne Myers

Secretary