

# **Gering Public Library**

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The Gering Public Library Board will meet on Tuesday, November 21st, at 5:00 p.m. in the Gering Library Community Room.

## **AGENDA**

- 1) Call to order
- 2) Public Comments (Board reserves the right to limit the length of time a citizen may speak)
- 3) Approval of minutes as written
- 4) Reading and approval of statistical & financial reports
- 5) Approval of the bills
- 6) Library Director's report
- 7) City Council Liaison Report
- 8) Gering Library Foundation Liaison Report
- 9) Unfinished business
- 10) New business
- 11) Closed session (Board reserves the right to enter into closed session if deemed necessary)

## **MINUTES OF THE October 17th, 2023 BOARD MEETING**

Present:

Board Members: Brad Gross, Mary Robinson, Michelle Moore, Jeff Kelley

Library Director: Christie Clarke

Gering Public Library Foundation Board Liaison: Jay Skiles

City Council Liaison: Rebecca Shields

Kelley called the meeting to order at 5:02 p.m. Next, board members reviewed the September 2023 board meeting minutes. Kelley asked for a motion to approve. Robinson moved to approve the minutes and Gross seconded it. The vote was called. "Ayes": Moore, Robinson, Gross, Kelley. "Nays": none. Abstaining: none. Absent: Tallmon. The vote passed unanimously. Next, the board reviewed September stats and expenditures. Gross motioned to approve expenditures and statistical reports and Robinson seconded the motion. The vote was called. "Ayes": Moore, Gross, Robinson, Kelley. "Nays": none. Abstaining: none. Absent: Tallmon. The vote passed unanimously. There was no report from the city council.

Gering Public Library Foundation Board Liaison, Jay Skiles, reported that the Foundation was researching information about digital signs to provide one for the Gering Library.

#### Director's Report:

1. Clarke reported that the Humanities NE Prime Time Family Reading program would begin on October 19<sup>th</sup> and there were eleven families registered.
2. Clarke noted that with the new fiscal year capital budget the east upstairs lights were going to be replaced with all LED's just like the west upstairs were last fiscal year.
3. Clarke shared that another capital project in the new fiscal year would be a new circulation desk. She noted that the finalization of design plans would happen soon and the Omnia bid process would begin before she brings the quote and plan to city council for approval.
4. Clarke reported all five full-time staff attended the CALCON conference from October 12-14 and all of the attendees had expressed that the conference was valuable. Specifically, Clarke noted that the board would have some work to do in the future as she learned at the conference that all library policies passed by the board should also be shared with the city attorney for approval as well.
5. City Engineer, Annie Folck, gave a detailed description and explanation of the water leak that caused the flood in the community room earlier in the month and answered questions from the board.
6. Clarke explained that she and Folck were in the beginning stages of pursuing grants to match the capital funds provided in the new fiscal year budget for the ADA access ramp project. Councilperson Ben Backus was in attendance and took a moment to express city council support for the project and said that if we could not raise the matching funds this fiscal year then the council supported earmarking more capital funds next fiscal year to get the project done.

#### Unfinished Business

-Clarke shared an updated Public Policy to add closings of the library on Saturdays when a floating holiday occurs. This addition was to accommodate any workers (mostly part-time) who work on those Saturdays that are not provided for in the city handbook as the city offices are not open on Saturdays like the library. Moore motioned to approve the updated policy. Robinson seconded the motion and Kelley called a vote. "Ayes": Kelley, Robinson, Moore, Gross. "Nays": none. Abstaining: none. Absent: Tallmon. The vote passed unanimously.

#### New Business:

None

Kelley adjourned the meeting at 5:28 p.m.

Christie Clarke  
Library Director