



1025 P Street
P.O. Box 687, Gering, NE 69341

www.gering.org

Water/Wastewater Operator I Full-Time – Job Posting

Department: Water/Wastewater

Starting Pay: \$19.55 - \$22.64 (depending on experience)

Application Deadline: 4:15pm, Friday, September 25, 2026 - open until filled

Job Description: attached

An Equal Opportunity Employer, Only U.S. citizens and aliens authorized to work in the United States will be hired and all employees are required to complete a verification form.

The City of Gering is looking for a Water/Wastewater Operator I to join our Water/Wastewater Department. This hands-on position plays an important role in maintaining the City's water and wastewater systems and includes a variety of work such as operating equipment, repairing water and sewer lines, maintaining pumps and facilities, monitoring systems, and responding to service and emergency calls. If you enjoy working outdoors, solving problems, operating equipment, and being part of a team that keeps essential City services running, we'd like to hear from you.

To Apply: please submit your application, resume, and cover letter via email or in person.

City of Gering
Attn: Shannon Goss
1025 P Street / P.O. Box 687
Gering, NE 69341
Phone: 308-436-6848
sgoss@gering.org

For those who live here today and those who will come – Pioneers Welcome!



1025 P Street
P.O. Box 687, Gering, NE 69341

308-436-5096 www.gering.org

JOB DESCRIPTION

Title: Water/Wastewater Operator I

Department: Water/Wastewater

Reports to: W/WW Supervisor/Dept Head

Pay Grade: IBEW 4

Previous Revision Date: April 2023

Last Revision Date: October 2024

Type: ☒ Full Time ☐ Part Time ☐ Seasonal

FLSA: ☐ Exempt/Salary ☒ Non-Exempt/Hourly

Union: ☒ Yes ☐ No

Safety Sensitive: ☒ Yes ☐ No

JOB SUMMARY

The Water/Wastewater Operator I performs unskilled and semi-skilled tasks in the installation, maintenance, and operation of the water pumping, transmission, and distribution system, as well as the sanitary sewer collection system, lift stations, and treatment facilities. This position assists with repairs, equipment operation, and responds to emergency calls as needed.

ESSENTIAL FUNCTIONS

- Install and repair water mains, service lines, fire hydrants, valves, tees, and manholes.
- Measure and record the location of valves and curb stops.
- Change, read, and repair water meters.
- Perform water and sewer line locations on city right-of-way.
- Operate trucks and medium equipment such as backhoes and trenchers.
- Flush and televise sanitary sewer and storm sewer lines.
- Service and maintain pumps and related facilities.
- Monitor water and wastewater systems using the SCADA system.
- Respond to after-hours service and emergency calls when required.
- Check, service, and repair lift stations, wells, and pumps.
- Service and occasionally repair vehicles, equipment, and buildings.
- Prepare areas for concrete and asphalt replacement.
- Basic computer skills & knowledge.
- Perform other related duties as assigned to support the overall functioning of the City.

QUALIFICATIONS

1. Education and Experience:

- High School Diploma or equivalent.
- Must be 18 years of age or older.
- Any combination of education and experience that provides the necessary knowledge, skills, and abilities.

2. Necessary Knowledge and Skills:

- Operate vehicles and equipment like backhoes, loaders, and mowers.
- Skill in operating listed tools and equipment.
- Ability to read and interpret plans, manuals, and safety instructions.

- Ability to perform routine water and wastewater laboratory tests.
- Strong mechanical aptitude with problem-solving ability.
- Ability to perform physically demanding tasks for extended periods outdoors in varying conditions.
- Effective communication skills (oral and written).
- Ability to work independently and as part of a team.
- Willingness to learn
- Alert and extremely safety conscious, exercising caution and sound judgment.

3. Special requirements:

- Valid NE Commercial Driver's License (CDL) or ability to obtain within six (6) months.
- Valid NE Driver's License.
- Valid NE Grade 4 Water Operator's License or the ability to obtain within one year of hire.
- Ability to report to work within 30 minutes when on-call.

TOOLS & EQUIPMENT USED

- Pickup truck, backhoes, trenchers, water meters.
- Miscellaneous hand and power tools.
- Other water/sewer equipment.
- SCADA system.
- Computer, variety of office equipment.

PHYSICAL DEMANDS

The physical demands outlined here represent those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodation may be made to enable individuals with disabilities to perform these essential functions.

- Manual dexterity required for operating various equipment.
- Regularly reach, stand, and walk. Occasionally sit, climb, balance, stoop, kneel, crouch or crawl.
- At times, may need to work at considerable heights.
- Frequently lift and/or move up to 75 pounds; occasionally lift/move up to 100 pounds.
- Vision abilities: Close, distant, color, peripheral, depth, and ability to adjust focus.

WORK ENVIRONMENT

- Regularly works outside in various weather conditions.
- Frequently works near moving mechanical parts and is exposed to wet, humid conditions.
- Exposed to vibration and occasional electric shock.
- Exposed to fumes, airborne particles, and toxic or caustic chemicals.
- Noise level is usually loud.

SUPERVISORY RESPONSIBILITY

- None

DISCLAIMER

This job description is intended to convey information essential to understanding the scope of the job and the general nature and level of work performed for individuals with this job title. However, this job description is not intended to be an exhaustive list of all qualifications, skills, efforts, duties, responsibilities, or working conditions associated with the position. The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

Approved:

Pat Heath

City Administrator

10/10/2024

Date



Application Instructions

Please read and understand these statements before signing your job application.

1. **Complete Application:** You must complete the job application in its entirety. References to "see resume" are not sufficient. The application will be used for the initial review to select applicants for interviews.
2. **Resume & Cover letter are required:** A resume and cover letter must be submitted with the job application.
3. **Truthful Information:** The information provided in this job application must be true. False or misrepresented information will result in the rejection of your application or termination of employment if discovered after hiring.
4. **Authorization to Verify Information:** By signing this application, you authorize the City of Gering to obtain information from previous employers, educational institutions, and other parties to verify the accuracy of the information provided.
5. **Waiver of Claims:** You waive all rights and claims against the City of Gering for seeking and using this information to evaluate your application.
6. **Position-Specific Application:** This application is only for the position you are currently applying for. If you wish to apply for another position, even if it is the same classification, you must complete and submit a new application.



CITY OF GERING APPLICATION FOR EMPLOYMENT

Prospective employees will receive consideration without discrimination based on creed, color, sex, age, national origin, handicap, veteran status, sexual orientation, or any condition prescribed by state or local law.

Last Name

First Name

Middle

Date

Street Address (physical & mailing address)

Contact Number

City

State

Zip Code

Email Address

Have you ever applied for employment with us?

___ Yes ___ No

If yes, dates: _____

Date available to begin work: _____

Position desired: _____ Pay expected: _____

Where did you hear about this position? _____

What work schedule are you interested in?

___ Full Time ___ Part-Time ___ Seasonal ___ Overtime (if requested)

Are you legally eligible for employment in the United States? ___ Yes ___ No

Are you over the age of 18? Yes No

Membership in professional and civic organization (Exclude those that may disclose your race, color, religion, age or National origin.)

Other special training or skills (languages, machine operation, etc.), special accomplishment or awards.

School	Name of School	Location of School	Course of Study	Did you Graduate	Years Completed	Degree or Diploma
High School						
Business/Trade/ Technical School						
College/University						
Graduate School						

Military Service: Did you serve in the U.S. Armed Forces? ☐ Yes ☐ No

Describe any training received relevant to the position for which you are applying:

EMPLOYMENT HISTORY:

Please give accurate, complete, full-time and part-time employment records. Start with your present or most recent.

We may contact the employers listed below unless you indicate those you do not want us to contact.

Company Name	_____	Telephone	_____
Address	_____	Starting Pay	_____
Supervisor' s Name	_____	Ending Pay	_____
Job Title	_____	Employment Dates:	
Describe your work	_____	From:	_____
Reason for leaving	_____	To:	_____

Company Name	_____	Telephone	_____
Address	_____	Starting Pay	_____
Supervisor' s Name	_____	Ending Pay	_____
Job Title	_____	Employment Dates:	
Describe your work	_____	From:	_____
Reason for leaving	_____	To:	_____

Company Name	_____	Telephone	_____
Address	_____	Starting Pay	_____
Supervisor's Name	_____	Ending Pay	_____
Job Title	_____	Employment Dates:	
Describe your work	_____	From:	_____
	_____	To:	_____
Reason for leaving	_____		

We may contact the employers listed above unless you indicate those you do not want us to contact.

REFERENCES: ALL 3 references should be completed.

_____	_____	_____	_____
Name	Years Known	Telephone	Nature of Relationship
_____	_____	_____	_____
Name	Years Known	Telephone	Nature of Relationship
_____	_____	_____	_____
Name	Years Known	Telephone	Nature of Relationship

APPLICANT ACKNOWLEDGMENT AND AUTHORIZATION:

I certify that the information provided in this application is true and complete. I understand that any false, incomplete, or misleading information may result in the rejection of my application or, if discovered after employment, immediate termination.

I authorize the employer to verify my information with previous employers, educational institutions, and other relevant parties. I waive any claims against the employer or its representatives for requesting, receiving, or using this information in evaluating my employment application.

I acknowledge that this application will remain active for 30 days. If I wish to be considered for future employment after this period, I must submit a new application.

I understand that this application does not constitute an employment contract. If hired, my employment may be terminated at any time, with or without cause or notice, unless otherwise required by law. I also understand that only an executive officer of the employer may enter into a written employment agreement that modifies these terms.

By signing below, I acknowledge and accept these terms and conditions.

_____	_____
Signature	Date

PLEASE RETURN TO CITY OF GERING ADMINISTRATION OFFICES:
 1025 P Street, Gering, NE 69341
 sgoss@gering.org
 308-436-6848