1025 P Street
P.O. Box 687, Gering, NE 69341
www.gering.org

Parks & Golf SEASONAL Job Postings

The City of Gering boasts as one of the finest park systems in the State of Nebraska. Gering is committed to providing a clean, safe, and fun environment for enjoyment.

Application packets are available online at https://www.gering.org/careers or at City Hall.
To Apply: please submit your application via email or in person.

City of Gering
Attn: Shannon Goss
1025 P Street / P.O. Box 687
Gering, NE 69341
Phone: 308-436-6848
sgoss@gering.org

An Equal Opportunity Employer, Only U.S. citizens and aliens authorized to work in the United States will be hired and all employees are required to complete a verification form.

Laborer – Parks, Cemetery, & Golf Maintenance Departments: *(Minimum wage)*

Laborer is an entry-level, seasonal position that helps keep the City's parks, recreation areas, cemetery, and golf course looking great. You'll do a mix of outdoor maintenance, equipment operation, and general upkeep such as mowing, trimming, planting, cleaning, and helping with other projects. You'll work outdoors, use equipment safely, and be part of a team that makes a visible difference in the community. Specific duties will vary by department. Laborer is supervised by a crew leader and department supervisor.

Work Hours: Monday–Friday, 7:00 a.m.–3:30 p.m. (30-minute lunch), with occasional weekends required. Earlier hours may be required.

Requirements: Must be 16+, have a valid Nebraska driver's license, able to lift heavy objects, and comfortable working outside in all kinds of weather.

**Please specify on application which department you prefer.*

Clubhouse Attendant I – Golf Pro Shop: *(Minimum wage)*

Clubhouse Attendant is an entry-level, seasonal position that helps with daily operations by assisting golfers, handling payments, scheduling tee times, and keeping the clubhouse and carts clean and organized. You'll also help with customer questions and provide a welcoming experience for everyone at the course.

Golf Course Hours: Monday–Sunday, 7:00 a.m.–8:00 p.m. Work hours will vary from 6:30 a.m.-9:00 p.m.

Requirements: Must be 16+, have a valid Nebraska driver's license, able to lift and carry up to 50 lbs., and comfortable working indoors and outdoors.

Seasonal Application Instructions

Please read and understand these statements before signing your job application.

1. **Complete Application:** You must complete the job application in its entirety. Do not leave any area blank, use N/A if not applicable. All references must be completed. Part of the application is a questionnaire at the back of the application; this must also be filled out. The application will be used for the initial review to select applicants for interviews.
2. **Truthful Information:** The information provided in this job application must be true. False or misrepresented information will result in the rejection of your application or termination of employment if discovered after hiring.
3. **Authorization to Verify Information:** By signing this application, you authorize the City of Gering to obtain information from previous employers, educational institutions, and other parties to verify the accuracy of the information provided.
4. **Waiver of Claims:** You waive all rights and claims against the City of Gering for seeking and using this information to evaluate your application.

CITY OF GERING APPLICATION FOR EMPLOYMENT

Prospective employees will receive consideration without discrimination based on creed, color, sex, age, national origin, handicap, veteran status, sexual orientation, or any condition prescribed by state or local law.

Last Name _____ First Name _____ Middle _____ Date _____

Street Address (physical & mailing address) _____ Contact Number _____

City _____ State _____ Zip Code _____ Email Address _____

Have you ever applied for employment with us?

☐ Yes ☐ No If yes, dates: _____ Date available to begin work: _____

Position desired: _____ Pay expected: _____

Where did you hear about this position? _____

What work schedule are you interested in?

☐ Full Time ☐ Part-Time ☐ Seasonal ☐ Overtime (if requested)

Are you legally eligible for employment in the United States? ☐ Yes ☐ No

Are you over the age of 18? ☐ Yes ☐ No

Membership in professional and civic organization (Exclude those that may disclose your race, color, religion, age or National origin.)

Other special training or skills (languages, machine operation, etc.), special accomplishment or awards.

School	Name of School	Location of School	Course of Study	Did you Graduate	Years Completed	Degree or Diploma
High School						
Business/Trade/ Technical School						
College/University						
Graduate School						

Military Service: Did you serve in the U.S. Armed Forces? ☐ Yes ☐ No

Describe any training received relevant to the position for which you are applying:

EMPLOYMENT HISTORY:

Please give accurate, complete, full-time and part-time employment records. Start with your present or most recent.

We may contact the employers listed below unless you indicate those you do not want us to contact.

Company Name _____

Address _____

Supervisor' s Name _____

Job Title _____

Describe your work _____

Reason for leaving _____

Telephone _____

Starting Pay _____

Ending Pay _____

Employment Dates:

From: _____

To: _____

Company Name _____

Address _____

Supervisor' s Name _____

Job Title _____

Describe your work _____

Reason for leaving _____

Telephone _____

Starting Pay _____

Ending Pay _____

Employment Dates:

From: _____

To: _____

Company Name _____

Address _____

Supervisor's Name _____

Job Title _____

Describe your work _____

Reason for leaving _____

Telephone _____

Starting Pay _____

Ending Pay _____

Employment Dates:

From: _____

To: _____

We may contact the employers listed above unless you indicate those you do not want us to contact.

REFERENCES: ALL 3 references should be completed.

Name	Years Known	Telephone	Nature of Relationship

APPLICANT ACKNOWLEDGMENT AND AUTHORIZATION:

I certify that the information provided in this application is true and complete. I understand that any false, incomplete, or misleading information may result in the rejection of my application or, if discovered after employment, immediate termination.

I authorize the employer to verify my information with previous employers, educational institutions, and other relevant parties. I waive any claims against the employer or its representatives for requesting, receiving, or using this information in evaluating my employment application.

I acknowledge that this application will remain active for 30 days. If I wish to be considered for future employment after this period, I must submit a new application.

I understand that this application does not constitute an employment contract. If hired, my employment may be terminated at any time, with or without cause or notice, unless otherwise required by law. I also understand that only an executive officer of the employer may enter into a written employment agreement that modifies these terms.

By signing below, I acknowledge and accept these terms and conditions.

Signature _____ Date _____

PLEASE RETURN TO CITY OF GERING ADMINISTRATION OFFICES:
1025 P Street, Gering, NE 69341
sgoss@gering.org
308-436-6848

Seasonal Applicant Questionnaire

These questions are an extension of the application for seasonal applicants. Your signature on the application acknowledgement and authorization applies.

Name: _____

1.) Please tell us why you would like to work for the City of Gering this Summer Season.

2.) Will you be involved with any activities (sports, camps, vacations, other jobs, etc.) that may affect your work schedule this season? ☐ Yes ☐ No

If yes, please list the **activity and the days/times you are unavailable**:

Activity	Days or Dates	Time Unavailable

3.) Seasonal employment typically runs from approximately April/May to August/September.

☐ Yes, I intend to be available for work for the full season.
☐ No, I am not able to work the full season. Please give estimated start and end dates:
_____

4.) Will you have reliable transportation to and from work?

☐ Always ☐ Almost Always ☐ Sometimes If needed, please explain:

Thank you for completing your application. We appreciate your interest in joining the City of Gering seasonal team!