



City of Gering
Park Shelter Rental Agreement
(308) 436-5096

Name: _____

Contact Number: _____

Address: _____

Email: _____

Purpose of rental: _____

Additional Information: _____

Rates for use of Park Shelters

Gardner Park Shelter	\$50 for 3 hours	Every additional three hours will be an additional \$50
Legion Park Shelter	\$50 for 3 hours	Every additional three hours will be an additional \$50
Oregon Trail Park	\$75 for 3 hours	Every additional three hours will be an additional \$75

Park Shelter Reserved: _____

Date: _____

Time: _____

Additional Time: _____

Rules and Regulations

1. City of Gering Parks are open daily 6:00 a.m. to 11:00 p.m.
2. Alcohol is NOT permitted in any City park/shelter.
3. Payment must be made at the time the application is submitted. The Rental Fee is not refundable for cancellations unless inclement weather prevents the user from occupying the shelter; a refund can then be requested within five (5) business days after reserved date.
4. If damage is found upon arrival, or there are electrical issues, please call the Communication Center at (308) 436-5880 and they will reach out to Parks on call staff.
5. Staples or nails may not be used to hang decorations. Tape may be used but must be removed prior to leaving.
6. Clean up is the renter's responsibility.
 - a. If confetti or glitter is used for an event, these items must be cleaned up or future use of a park shelter may be revoked.
 - b. All trash must be placed in trash receptables.
 - c. Upon completion of event, picnic tables and/or benches must be wiped down.
7. Bounce houses are not allowed unless a Bounce House Special Event Permit has been submitted and approved 30 days in advance.
8. The renter shall pay for any damages or breakage to the shelter therein that occurs as a result of negligence or misuse of said premises by the renter.

Applicant Signature

City Administrator or their designee

OFFICE USE ONLY
Date Paid _____
Receipt _____
Payment Method _____