THE OFFICIAL PROCEEDINGS OF THE REGULAR MEETING OF THE GERING CITY COUNCIL, March 14, 2016

A regular meeting of the City Council of Gering, Nebraska was held in open session on March 14, 2016 at 6:00 p.m. at Gering City Hall at 1025 P Street, Gering, NE. Present were Mayor Kaufman and Councilmembers Smith, Christensen, Gibbs, Holliday, Allred, O'Neal, Morrison and Cowan. Also present were City Administrator Lane Danielzuk, City Clerk Kathy Welfl and City Attorney Jim Ellison. Notice of the meeting was given in advance by publication in the Gering Citizen, the designated method of giving notice. All proceedings hereafter were taken while the meeting was open to the attendance of the public except as otherwise indicated.

CALL TO ORDER

Mayor Kaufman called the meeting to order at 6:00 p.m. The Mayor noted that there was a quorum of the Council and City business could be conducted.

1. Recital of the Pledge of Allegiance and Prayer
2. Roll Call
3. Excuse councilmember absence

Motion by Councilmember Morrison to excuse the absence of Councilmember Allred from the February 29, 2016 regular City Council meeting. Second by Councilmember Cowan. There was no discussion. The Mayor called the vote. "AYES": Smith, Christensen, Gibbs, Holliday, Allred, O'Neal, Morrison, Cowan. "NAYS": None. Abstaining: None. Absent: None. Motion Carried.

OPEN MEETINGS ACT - NEB.REV.STAT. CHAPTER 84, ARTICLE 14

Mayor Kaufman stated as required by State Law, public bodies shall make available at least one current copy of the Open Meetings Act posted in the meeting room. Agenda items may be moved up or down on the agenda at the discretion of the Mayor. As required by State Law, additions may not be made to this agenda less than 24 hours before the beginning of the meeting unless they are considered under this section of the agenda and Council determines that the matter requires emergency action.

CONSENT AGENDA:

1. Approve minutes of the February 29, 2016 Regular City Council Meeting
2. Approve Claims

2-13-16 to 3-4-16

24/7 FITNESS $60.00 WELLNESS, 3M $648.00 2 RLS TRANSFER TAPE, ACUSHNET CO $78.86 (4) GOLF CLUBS, ADVANCE ACCEPTANCE $287.65 NEW GPS UNIT PYMT, ADVANCED CUTTING SYSTEMS $413.57 (4) CLEAR TRANSFER TAPE, AIRGAS USA LLC $46.91 (1) BX WELDING RODS, ALAMAR UNIFORMS $596.97 (8) SAFETY VESTS, ALTEC INDUSTRIES INC $1,445.66 RPR'S 15 FORD F550, AMAZON $145.62 (2) BOOKS, AMERICAN CONCRETE INST $607.00 MANUAL OF CONC PRACT USB2015, AMERICAN LIBRARY ASSOC $225.00 PLA CONF REGISTRATION, AMERICAN SOC CIVIL ENGINE $2,055.00 SNARR ASCE CONF REGISTRATION, ARMADA MEDIA CORPORATION $1,000.00 ADVERTISING, B & C STEEL $342.13 (7) PCS METAL, BAIRD HOLM LLP $90.00 PEN PLAN/GEN EMPL, BENZEL PEST CONTROL $132.90 PEST CONTROL, BIG MACK $392.00 RPCLE CONTROL BOARD, BLUFFS SANITARY SUPPLY $56.16 (6) BTHRM AIR FRESHNERS, BOMGAARS $33.58 K9 SUPPLIES, BOUND TO STAY BOUND BOOKS $166.76 (7) BOOKS, BROADWAY OFFICE CENTRE $880.14 (3) BXS ENVELOPES PRINTED, BUDGE – IT DRAIN SRV $300.00 CLEAN KITCHEN DRAIN LINES, BULLER FIXTURE CO $1,471.26 MEAT SLICER FOR CLUB HOUSE. CENEX I-80 $20.00 FUEL, CENTER POINT LARGE PRINT $44.34 (2) BOOKS, CITY INSURANCE FUND $146,133.14 HEALTH PREM 125, CITY OF GERING $84.00 SETUP & CLEANING FOR TRAINING, CITY OF GERING – GENERAL AC $65,000.00 ACH PAYROLL TRANSFER, CITY PAYROLL TRUST $7,129.77 FSA MEDICAL 125, COLORADO CHAPTER OF THE $150.00 BRUNTZ CODE CONF REG FEES, COMFORT INN $214.98 NAB: S-219 CLASS HOTEL, CREDIT MANAGEMENT SRV $421.55 GARNISHMENT, CRESCENT ELECTRIC SUPPLY $3,068.94 (4) INFRARED HTRS, CRICKET $21.95 (1 YR) LADYBUG MAG SUBSCRIPTION, D & H ELECTRONIC SUPPLY $80.68 (8) BATTRIES/1 CORD/2 CBLE MICRO, DALE'S TIRE & RETREADING $33.50 RPR ONE FLAT ON G9, DANKO EMERGENCY EQUIPMENT $100.84 (2) QTY EXT GLOVES, DETROIT INDUSTRIAL TOOL $2,573.52 (10) QUICKE SNOW BLADES, ECOLAB $158.45 RODENT CONTROL, ENVIRO SRV INC $1,080.00 WATER/WW LAB, ERIN HINZE $197.95 BOOK REIMBURSEMENT, ESC ENGINEERING $10,162.93 SCADA SYSTEM SUPPORT, EXPRESS COLLECTIONS INC $391.48 GARNISHMENT 2, FAMILY DOLLAR $6.00 PACKING TAPE DISPENSER, FARWEST LINE SPECIALTIES $57.38 ROLLER GUIDE, FASTENAL CO $78.70 (4) WASHERS, FASTENAL CO ($133.08) REFUND CREDIT, FAT BOYS TIRE & AUTO $602.72 (4) NEW TIRES 13 FORD EXPLORER, FBI NATIONAL ACADEMY ASSOC $100.00 HOLTHUS RENEWAL FEES, FEDEX $163.45 SHIPPING FEES, FIRST STATE BANK $699.02 IBEW UNION DUES, FLOYD'S SALES & SRV $602.64 (12) FRHTLNR RPR FIREWALL, FRAASS HEATING/COOLING $82.00 RPR'S ON HEAT PUMP, FRASER STRYKER PC LLO $4,924.50 LEGAL FEES RE: GENERAL LABOR, FRESH FOODS $58.88 BOTTLED WATER, FRONTIER AIRLINES $633.02 SNARR: PLANE FARES ASCE CONF, GALE $154.44 (6) BOOKS, GARY'S CLEANING & RESTORATION $720.00 (120) CHAIRS CLEANED, GCSAA $585.00 WALSCH GCSAA CONF REG, GERING CITIZEN $483.77 CONDENSES MINUTES, GERING VALLEY PLUMBING $1,390.00 UNIT #14 RCPLCE CHK VLVE, GERING VOLUNTEER FIRE DEPT $64.00 MEAL EXP HEARING IN LINCOLN, GIFFORD RHONDA $112.50 REFUND RV ROOM CNCLLTN 2-6-16, GREAT PLAINS ADA CENTER $3,250.00 DAHLGRIN – MOUNT ADA COMP

REG, GREATAMERICA LEASING CORP $178.49 COPIER LEASE PYMT, GREGORY'S LOCK SHOP LLC $760.84 (8) NEW LOCKS/45 NEW KEYS, HD SUPPLY WATERWORKS LTD $560.40 (120) ¾ 304SS ALL THREAD RODS, HEILBRUN $1,876.23 6415 TRCTR HYD RPR'S, HOBBY LOBBY $15.99 SUPPLIES FOR STORYTIME, HOLIDAY INN ($192.24) REFUND CREDIT, HOME DEPOT $280.62 MILWAUKEE 2 PK BATTERY, ICMA ELECTRONIC RETIREMENT $1,092.84 ICMA CITY ADMIN, IDEAL LINEN SUPPLY INC $209.95 MATS/MOPS/TABLE SKIRT, INGRAM LIBRARY SRV $1,461.77 (36) BOOKS, INTERNAL REVENUE SRV $83,891.70 FED/FICA TAX, INTERNATIONAL ASSOC PLUM $382.50 SNARR: ANNUAL MBRSHP RENEWAL, INTRALINKS TECHNICAL SOL $2,374.66 COMPUTER SUPPORT, IRBY TOOL & SAFETY $1,983.78 (12) CUTOUTS, JL BECKER INC $1,750.00 SNOW REMOVAL, JOHN HANCOCK USA $28,253.30 JH RETIRE 6%, JOHN MEJIA $1,088.98 TRAVEL EXP TAX & DISCLSUR COMPL, JOHNSON CASHWAY CO $60.76 (2) ROLLS DUCT TAPE, KATHLEEN A LAUGHLIN $330.00 GARNISHMENT 2, KNEB $349.00 RADIO ADVERTISING, KRIZ – DAVIS CO $11,353.51 (10) STREET LIGHTS, LL JOHNSON DISTRIBUTING $400.54 (2) BUSHINGS/3 WASHERS 1 SHFT LF, LEAGUE ASSOC/RISK MANAGEMENT $279.33 2016 FORD EXPLORER, LEAGUE OF NE MUNICIPALITY $325.00 MEJIA: MIDWINTER CONF REG FEES, LEGGETT & PLATT INC $825.87 (4) BUSHINGS TWIST PINIONS/12GA, LEXIS NEXIS RISK DATA MGM $297.56 (15) TRAFFIC LAW BOOKS, MATHESON TRI – GAS INC $363.19 (7) UAI WHEELS/12 GLOVES, MEAT SHOPPE $35,932.75 CATERING COSTS, MENARDS $85.24 (25) PK CRIMP RNGS/HOSES/ADPTRS, MG TRUST CO LLC $12,682.75 MG T-POLICE, MICHAEL TODD & CO $744.43 (12) IRRIGATING SHOVELS, MID STATES ORGANIZED CRIM $150.00 RENEWAL FEES HOLTHUS, MIDWEST AUTO SUPPLY INC $35.00 ACCESSORY HOLDER, MIDWEST LABORATORIES INC $10.75 WW LABS, MONEY WISE OFFICE SUPPLY $115.37 (4) INK CRTDGS/2PKG PENS/SCISSR, MONUMENT PREVENTION COAL $850.00 YOUTH SPCL PROJ KENO FUNDING, MOUNT STEVE $197.95 BOOT REIMBURSEMENT, MUNICIPAL ENERGY AGENCY O $457,156.16 POWER PURCHASE, MUNICIPAL SUPPLY INC OF $1,155.60 (100) FREEZ – TECTOR SELF DRAINING, MURDOCH'S RANCH & HOME $84.96 SPARE SPACE HEATER, NATIONAL INSURANCE SRV $1,075.92 VISION INSURANCE, NDOR – LODGING $392.24 JAN CNTY LODGING TAX, NE CHILD SUPPORT PYMT $1,655.12 CHILD SUPPORT 1, NE DEPT OF REVENUE COMPLIANCE $325.00 GARNISHMENT,. NE DEPARTMENT OF REV (PR) $11,651.61 STATE TAXES, NE ECONOMIC DEVELOPERS ASSOC $100.00 2016 ANNUAL NEDA DUES, NE PUBLIC POWER DISTRICT $1,415.86 UTILITIES PHEASEANT DRIVE, NEBRASKA LIBRARY ASSOCIATION $345.00 (5) NLA MEMBERSHIPS, NEBRASKA MACHINERY CO $5.64 (1) BOLT/1 NUT, NEBRASKA PGA $100.00 2016 DUES FOR NPGA, NEOFUNDS BY NEOPOST $800.00 POSTAGE, OCLA INC $138.65 CAT/ILL SUPSCRIPTIONS, O'REILLY AUTOMOTIVE STORE $84.99 JUMPER PACK, PANHANDLE CONCRETE PROD $950.00 (1) TRANSFORMER PAD, PANHANDLE COOP ASSOCIATION $38.32 PROPANE, PAYPAL $300.00 WELFL NE CLERK INST REG, PAYROLL CHECKS $107,145.92 PAYROLL CHECK ON 2-19-2016, PAYROLL CHECKS $113,738.50 PAYROLL CHECKS ON 3-4-2016, PEGLER – SYSCO FOOD SRV $1,228.13 (5) CS OF 36 FORKS, POPULAR SCIENCE $14.97 (6) ISSUE MAGAZINE SUBSCRIPTION, POSTMASTER $25.03 CERTIFIED MAILING, PRINT BROKER $1,494.72 (17,600) UTILITY BILLS, PRINT EXPRESS $542.00 (500) PREPRINTED WARNING BOOKLTS, PRO OVERHEAD DOOR $274.00 CONTRACTOR FOR OVRHD DOOR OPNR, PT HOSE & BEARING $187.54 (2) NOZZLES/1 ADAPTER/1 HOSE, QUALITY BOOKS INC $630.55 (8) BOOKS, RANDOM HOUSE $189.00 (8) AUDIOBOOKS, RANDY DEEDS $31.00 REIMBURSE CDL LICENSE RENEWAL, REGANIS AUTO CENTER $111.75 CAR PANEL FOR 13 DODGE CHRGR, REGIONAL BOOKS INC $28.17 (1) BOOK, RESPOND FIRST AID SYSTEMS $117.16 FIRST AID SUPPLIES, ROBINSON ELECTRIC $292.43 CENTRAL PLANT HEATER RPR'S, SANDBERG IMPLEMENT INC $481.61 CHUTE FOR BOBCAT SNOW BLOWER, SANDHILL OIL $37.00 FUEL, SCB COUNTY SHERIFF OFFICE $152.64 COURT FEES, SCOTTSBLUFF BODY & PAINT $748.70 RPR'S 15 FORD F550, SCOTTSBLUFF TOWING SRV $375.00 04 DODGE 3500 TOWING FEES, SCOTTSBLUFF – GERING UNITED $143.08 UNITED WAY CTRB, SCS ENGINEERS $3,684.55 4TH QTR GW MONITORING RPRTING, SECURITY NATIONAL BANK TR $590.00 RECORDKEEPING SRV PEN, SHAPE $9.99 1 YR RENWL MAG SUBSCRIPTION, SHELL $23.50 FUEL, SIMMONS OLSEN LAW FIRM $150.00 SUBDIVISION MATTER, SNARR PAUL $534.75 ASCE CONF TRAVEL EXPENSE, SOLOMON CORP $45,202.15 (3) TRANSFORMERS, SOURCE GAS $566.16 UTILITIES: 1035 M ST, SOUTHWESTERN EQUIPMENT CO $154.28 (2) 2 – POSITION SWITCHES, SPORTS ILLUSTRATED $35.96 2 YR MAG SUBSCRIPTION, STAPLES CREDIT PLAN $16.99 USB CORD FOR BODY CAMERA, STAR HERALD $139.00 PD NEWSPAPER SUBSCRIPTION, STATE & FEDERAL POSTER $111.65 FED LABOR LAW POSTERS, SUGAR VALLEY FEDERAL CRED $2,536.16 CREDIT UNION, SURFIRE LLC $123.90 FIREARMS SUPPLIES, TEAM CHEVROLET $1,125.00 JANUARY LEASE PYMT, THE MIXING BOWL $6.25 DANIELZUK MTG W/COUNCIL MEMBER, THOMPSON PUBLISHING GROUP $496.99 FAIR LABOR STNDRDS HNDBK, TORRES REBECCA $75.00 REFUND RV ROOM FUNCTION DEP, ULTRA MAX $2,500.00 (200) PRACTICE AMMO, UNANIMOUS $1,250.00 ADVANCED WEB HOSTING. UNION PACIFIC RAILROAD $2,500.00 NPPD OH-UG CONVERSION PROJECT, UNITED AIRLINES $677.20 GCSAA AIRLINE FARE, UNITED CHAMBER OF COMMERCE $3,871.00 ANNUAL MBRSHP INVSTMNT, UNIVERSITY OF NEBRASKA – LI $180.00 HINZE – VANCE PESTICIDE LIC RNWL, VALLEY BANK – POLICE $600.00 PO UNION DUES, VALLEY BANK & TRUST CO $45,966.85 HSA CTRB 125,VERIZON WIRELESS – LERT B $549.55 MONTHLY IPAD FEES, WALMART COMM $2.93 STORYTIME SUPPLIES. WAREHOUSE FITNESS CENTER $44.00 WELLNESS WARHSE, WATCH GUARD VIDEO $92.00 CAMERA MOUNT & CHARGER, WEATHERCRAFT CO INC $3,800.00 RPR GUTTERS/FLASHINGS, WELFL KATHY $72.00 RFND FOR PYMT ON PDFFILLER, WESTCO $4,478.57 GAS, WESTERN NE COMM COL $1,390.12 EMT CLASS LEHR/LAURUHN, WESTERN PATHOLOGY CONSULTANTS $178.80 RANDOM DRUG SCREENINGS, WINCHELL CLEANING SRV $1,050.00 CLEANING HALLS/BTHRMS/OFFICE, YMCA $679.36 WELLNESS, YOUNG MENS CHRISTIAN $10.00 YOUNG MEN'S CHR

Motion by Councilmember Gibbs to approve the Consent Agenda. Second by Councilmember Christensen. There was no discussion. The Mayor called the vote. "AYES": Smith, Christensen, Gibbs, Holliday, Allred, O'Neal, Morrison, Cowan. "NAYS": None. Abstaining: None. Absent: None. Motion Carried.

BIDS:

1. Fairway Mower bid – Parks & Recreation Department

Ron Ernst, Parks and Recreation Director, stated this is for a fairway unit to be used at the golf course. The bids are off the State of Nebraska bids with the Toro Company. There are two bids, staff recommends accepting the lower bid of $52,157.50 for a 2015 demo unit with 44 hours. Councilmember Allred asked if the demo unit would still include new factory warranty. Mr. Ernst replied yes. Councilmember Christensen said he's somewhat concerned; it seems to him that we buy a lot of mowers for the Park Department. Mr. Ernst said between the golf, cemetery and parks we do buy about one mower per year. Councilmember Christensen asked if this would bring us up to date so we don't have to look at buying a mower again next year. Mr. Ernst said it will bring us up to date at the golf course.

Councilmember Christensen said this is probably something we should have looked at at budget time, but it seems to him that we buy a lot of lawn mowers. Mr. Ernst stated that this one is replacing the 2001; we had that one a long time.

Councilmember Smith said if any of the Council Members would like to, we've taken a tour; Ron can take you around. We have a lot of grass to mow; if you look around there are big parks. He said he's surprised it's only one mower per year we're replacing; he'd think it was more like two or three.

Councilmember Gibbs asked Mr. Ernst if we're still contractually doing the grounds keeping for the schools too. Mr. Ernst replied yes. Councilmember Gibbs stated that's a lot more involved too. Mayor Kaufman added that this expenditure was approved during the budget process.

Motion by Councilmember Allred to approve the staff recommendation for the Fairway Mower bid in the amount of $52,157.50 from the Nebraska State Bid for a Toro 5010h, 2015 Demo model. Second by Councilmember O'Neal. There was no discussion. The Mayor called the vote. "AYES": Smith, Christensen, Gibbs, Holliday, Allred, O'Neal, Morrison, Cowan. "NAYS": None. Abstaining: None. Absent: None. Motion Carried.

CURRENT BUSINESS:

1. Fire Department Annual Report

Fire Chief, Jay Templar, presented the Fire Department Annual Report. It was also emailed in advance to the Council.

GERING VOLUNTEER FIRE DEPARTMENT – 2015

ANNUAL REPORT OF FIRE & RESCUE CALLS

Total Calls	2015-697	2014-635	2013-611
City Fires	15	33	25
Rural Fires	6	6	10
City Rescues	483	405	383
Rural Rescues	50	45	32
Motor Vehicle Accidents	33	33	51
False Alarms	34	31	29
Mutual Aid (Given) (9)	21	25	30
Mutual Aid (Received) (4)	4	9	13
CO Detector Alarms	2	2	0
Misc. Calls	49	55	51

Estimated Losses From Fire:

	2015	2014	2013
City Property	$ 103,325	$ 78,700	$ 713,425
Rural Property	$ 7,600	500	11,000

Estimated Value of Property Involved in Fire:

	2015	2014	2013
City Property	$ 5,959,800	$ 1,100,950	$ 20,603,900
Rural Property	327,000	2,500	290,000

Average Number of Personnel Responding to Calls: 8.4

City Fires – 10.1 City Rescues – 8.2
Rural Fires – 9.1 Rural Rescues – 8.1

Estimated number of man hours spent on all calls – 5,866

Man Hours other than Calls:

3,175	Training
592	Regular, State & Regional, Meetings
296	Public Education
28	Inspections & pre-planning by members
230	Repairs & maintenance by members
699	Public Relations
2,600	City Fire Marshal

Estimated total man hours spent on all Fire Department activities is – 13,486

STATE & NATIONAL:

- Nick Flowers received the Gering Fire Department's 2015 "LeRoy Elliott" Firefighter Of the year award
- Thomas Modena is Panhandle Area Representative for the NSVFA.
- Jim Lawson was elected Secretary-Treasurer Scotts Bluff County Mutual Aid.
- Parrish Abel was elected District 1 Director of the NSVFA
- Darrell Vance serves on the NE State Fire School Committee and Ne Fire Chiefs Board

Highlights for the year: Completed phase two the Hands on Training Facility by completing the 35' training tower. This is the 16th year of the Mutual Finance Assistance Fund from of the State of Nebraska. The City received $45,421 and the Rural received
$ 22,266 in 2015

On behalf of the Fire Department, we would like to thank President Brian Heimbouch and the Rural Board members for their continued support and cooperation given to us throughout the year.

Note: Additional Fire Department Annual Report documents were presented in the Council Packet and are available for public viewing at the Gering City Offices.

Councilmember Christensen commended Chief Templar and the Fire Department for their training efforts and service to the community each year.

Motion by Councilmember Gibbs to file for public record the Annual Fire Department Report. Second by Councilmember Christensen. There was no discussion. The Mayor called the vote. "AYES": Smith, Christensen, Gibbs, Holliday, Allred, O'Neal, Morrison, Cowan. "NAYS": None. Abstaining: None. Absent: None. Motion Carried.

2. Approve Audited Financial Statement for Fiscal Year 14/15

Kevin Sylvester with Dana F. Cole & Co. presented the FY 14/15 audited Financial Statement. He thanked the City Staff for making the audit go smoothly this year. He then reviewed various aspects of the audit. Following his review, Mr. Sylvester said he has no internal control matters to report. They also found no instances of non-compliance. Mayor Kaufman thanked Mr. Sylvester for the report. Mr. Sylvester added that last year there were several adjustments; there was only one adjusting entry this year.

Note: The FY 14/15 Audited Financial Statement is available for public viewing at the Gering City Offices.

Motion by Councilmember Christensen to approve and file for public record the Audited Financial Statement for Fiscal Year 2014/2015. Second by Councilmember Cowan. There was no discussion. The Mayor called the vote. "AYES": Smith, Christensen, Gibbs, Holliday, Allred, O'Neal, Morrison, Cowan. "NAYS": None. Abstaining: None. Absent: None. Motion Carried.

3. Gering Public Library Report for FY 2014/15 by Library President, Suzanne Myers

Suzanne Myers, Library Board President, presented the Annual Library Report to the Mayor and Council.

Mrs. Myers stated: We have two newly appointed board members, Dr. Alan Johnson and Kerri Schnase-Berge. They, along with Tracy Henderson, board vice-president, Hugh Dunne and myself are proud to work with our community to assure that we have the best possible library and library services.

The staff under the leadership of Diane Downer, library director, has a total of almost fifty years of service with the City. Community support has included volunteers, The Friends of the Library, CoderDojo volunteers, community members of a strategic plan committee, the partnership with Lied Scottsbluff Public Library as well as financial contributions from memorials and from Runza. *We know the importance of encouraging literary experiences and have several programs that focus on that goal.*

Summer Reading Program *"Every Hero Has a Story"* "Unmask" and "Escape the Ordinary"

- Adults *(children at heart)* read 1067 books over the summer
- 452 youth
  - 77 teens (7th thru High School)
  - 345 children (Preschool thru 6th grade)
  - 30 toddlers (under the age of 3 years old)
- 14 programs scheduled during the eight weeks, *12 events were family events*
- Teen volunteers help with the children's programs
- Most popular program besides the ending party was the Super Hero Training Camp
  - 165 in attendance
  - Plus 21 staff and teen volunteers
- Partnered with Lied Scottsbluff Public Library in bringing a story teller for the final event

S.M.I.L.E. (See Me in the Library Event)

- 4 schools, second graders, partnering with elementary schools in our district
- Christie visits the classroom in February and the students visit us once a month during March and April
- Started in 1990

Story time

- Provide two story times, one for Toddler (under 3) on Wednesdays and the second one is for Preschool (3-K) on Thursday mornings
  - September through May
  - Average attendance is 30
  - Preschool story time includes a craft

Lego Club

- Started in October 2013
- Meet the 2nd and 4th Tuesday of the month
- Average 12 participants

Craft Club

- Started in August 2014
- Meet the 1st and 3rd Tuesday of the month
- Average 12 participants

Movie of the Month Club

- Started in November 2015
- 1st Wednesday of the month
- Average about 40 in attendance

Dojo

- *CoderDojo volunteers help 7-17 year olds learn to code, develop websites etc. in an informal and creative environment.*

Adopt-a-School

- *We had two different groups this year, Panhandle Area Core Educational School (PACES) and Valts*
- *We delivered books to the detention center*

Book Discussion

- Held monthly
- 10 to 12 participants

Tumble Books

- Children books that can be viewed online *includes videos, books in other languages, fiction and non-fiction*
- Books viewed in FY 14/15 was 1328

Mango *71 languages including Mandarin Chinese and "Pirate"*

- Online language resource
- 86 sessions during FY 14/15
- French being the most popular, then Spanish followed by German

Homebound

- Volunteer delivers every two weeks
- Currently have 8 patrons that are homebound

Computers *continue to be large part of our service and I have repeatedly noticed what a big part they play in other libraries when I visit them.*

- 18 public access computers
  - 9 desktops, 8 laptops, and an ADA workstation
  - ADA workstation has software that will
    - Enlarge the print on a website or document
    - Scan a document and read it to you
- 11,200 logons, does not include those that use the WiFi *(I know I use the wireless internet on many of my library visits)*
- Windows 7 and Microsoft Office 2010 available on public access computers
- Early Literacy station available to youth

Nebraska OverDrive

- 171 libraries across Nebraska participate
- Audio and eBooks available for downloading
  - 19,286 eBooks
  - 8,482 audio books
- 3,785 checkouts during FY 14/15 for our library

Collection

- 28,588 books
- 1,047 audiobooks
- 1,186 videos
- 76 magazines and newspapers
- Items are weeded every year to make room

Friends of the Gering Library *membership is a whole $5.00 per year!*

- Book Sale during National Library Week
    - April 13-16 (Wednesday-Saturday)

Humanities of Nebraska

- *The three programs offered this past year are highlighted in our annual report flier.*
- *Rinker Buck – author of* *The Oregon Trail: a New American Journey*

Circulation *

- 54,989 annual circulation (*see correction below)

Interlibrary Loans

- Loaned 255 items
- Borrowed 188 items

Community Room

- Used 175 times

  We are concerned that access is limited due to stairs and the lift is a challenge to use
    - Used for tutoring, mentoring, studying, meetings, training, and library programs

Looking to the Future

- ***Each of you was presented with a binder that included a history of the library including consultations since 2009 about the possible expansion or building of a new library.***
- ***The survey that was completed in 2012 highlighted the desire of the community at that time to have the library in the downtown area which would be within walking distance of most if not all of the schools.***
- ***The library board and city staff have considered several possible locations during the past six, almost seven years and have found one that we currently think would be best. Legion Park is near downtown and we have found other libraries that are in parks are very successful while still allowing for "park" activities. I visited with the late Charles Fenster who reminded me that that park had a sewer line and restrooms that were in need of replacement and we chatted that IF a library was added to the park it would be a good time to complete those projects. You have an aerial view of the park and a proposed footprint a library would have. It would not necessarily be in that location. With the approval of the downtown plaza I think there might no longer be a need for the band shelter.***
- ***A feasibility study has been approved by the council and will take place this year to determine how the library can best serve the community.***

Councilmember Christensen noted that circulation was down 10,000; he hopes that isn't a sign that less people are using the library. Mrs. Myers stated that they are using a different method for counting things; they're not sure they've been real accurate with the new system of counting. Trends also show that this number goes up and down over the years. They have noticed that their online circulation has increased in the last few years. (Note *Correction below).

*** Correction:** Following the March 14, 2016 Gering City Council meeting, Library Director, Diane Downer, noted the following correction in the Library Annual Report: The numbers entered into the Public Library Survey were for print only and did not include audio or video materials. Total circulation for adult materials is 44,036 and for children's materials it is 18,367, which brings the total to 62,403. Circulation is down 2,945, not 10,000 as we discussed at the March 14 Council meeting.

Mrs. Myers also noted that the library hours have changed; they open at 9:00 a.m. now.

Motion by Councilmember Smith to file for public record the Annual Gering Public Library Report. Second by Councilmember Morrison. There was no discussion. The Mayor called the vote. "AYES": Smith, Christensen, Gibbs, Holliday, Allred, O'Neal, Morrison, Cowan. "NAYS": None. Abstaining: None. Absent: None. Motion Carried.

4. Request for Personnel Committee meeting – Agenda items: Review of revised Policy 6.3 - Use of Cellular Phones and other Electronic Devices and Policy 2.11 - Sick Leave
Councilmember Morrison stated that she thought the Cell Phone Policy already went to the Personnel Committee. City Clerk, Kathy Welfl, stated that it has but the committee asked that a revised policy be presented to Senior Staff and then be brought back to the Personnel Committee.

> **Motion by Councilmember O'Neal to approve a request for a Personnel Committee meeting – Agenda items: Review of revised Policy 6.3 – Use of Cell Phones and other Electronic Devices and Policy 2.11 – Sick Leave. Second by Councilmember Morrison. There was no discussion. The Mayor called the vote. "AYES": Smith, Christensen, Gibbs, Holliday, Allred, O'Neal, Morrison, Cowan. "NAYS": None. Abstaining: None. Absent: None. Motion Carried.**

5. Appointment of Craig Erdman to the Planning Commission

> **Motion by Councilmember Holliday to approve the appointment of Craig Erdman to the Planning Commission. Second by Councilmember Christensen. There was no discussion. The Mayor called the vote. "AYES": Smith, Christensen, Gibbs, Holliday, Allred, O'Neal, Morrison, Cowan. "NAYS": None. Abstaining: None. Absent: None. Motion Carried.**

CLOSED SESSION:
(Council reserves the right to enter into closed session if deemed necessary.)

REPORTS: None

OPEN COMMENT SECTION: None
Discussion or action by Council regarding unscheduled business will not take place. This section is for citizen comment only.

ADJOURN

> **Motion to adjourn by Councilmember Christensen, second by Councilmember O'Neal. There was no discussion. The Mayor called the vote. "AYES": Smith, Christensen, Gibbs, Holliday, Allred, O'Neal, Morrison, Cowan. "NAYS": None. Abstaining: None. Absent: None. Motion Carried.**

Meeting adjourned at 6:46 p.m.

Mark A. Kaufman, Mayor

ATTEST:

Kathleen J. Welfl, City Clerk

CITY OF WAYNE INCORPORATED MCH. 14, 1918 NEBRASKA