

Memo



To: Mayor Kaufman, Administrative Committee Members- Morrison (Chair), O'Neal (Vice Chair), Holliday and Smith

From: Kathy Welfl, City Clerk

CC: Jim Ellison

RE: Meeting notice

Date: June 22, 2018

The Administrative, Office, Economic Development Committee will meet on **Tuesday June 26, 2018 at Noon** in Council Chambers/Conference Room at City Hall.

AGENDA

1. Discuss Administrative budgets
2. Fixed Costs
 - a. COLA
 - b. Health Insurance
 - c. Insurance/Workman's Comp
3. Capital Projects
4. Special Requests
5. Sinking Fund
6. Engineering Budget

The Committee reserves the right to enter into closed session for discussion on agenda items based on protection of public interest.

If you cannot attend the meeting call Kathy at 436-6812.