

**CITY OF GERING
REQUEST FOR KENO FUNDS**

Name of organization: _____ Date submitted: _____

Mailing address: _____

Phone number: _____ Fax: _____ Date established: _____

Location of main office: _____ Location of local Office: _____

Chief operating officer's name and title: _____

Organizational structure: (board of directors, executive committee, etc.) _____

Explain in detail what the keno funds will be used for: (operating budget, purchasing capital, implementing new programs or a special project)

How much money are you requesting? _____

What percent of your annual budget is it? _____

Do you receive matching funds with the support you receive from the city? _____

Have you applied for keno funds before? _____ Did you receive keno funds before? _____

Please describe the services provided by your organization: _____

List other organizations in the area that provide the same or similar services: _____

How many people were served last year? _____ How many were repeat service? _____

What ages? _____

How many were residents from: _____ Gering; _____ Scottsbluff; _____ Terrytown

_____ Rural Scotts Bluff County

(Please attach an additional sheet if necessary to provide complete answers.)

How does your organization provide tax relief for the community? _____

Describe how your organization provides and contributes to the betterment of the community: _____

City of Gering
Guidelines for Applications for
Request for Keno Funds

1. Applications for Request for Keno Funds will be accepted any time during the fiscal year, which is October 1 through September 30th.
2. Award of Keno funds will be at end of each 6-month period of the fiscal year (March 30th and September 30th).
3. Keno funds will be awarded based on revenue received during the 6-month period.
4. Applications will be prioritized as follows:
 - The project, capital expenditure or service being located within the city limits of Gering.
 - Request for funds is for a project, capital expenditure or service, not to supplement an operating budget.
 - The project, capital expenditure or service will provide community betterment.
 - The project, capital expenditure or service has not received Keno funding before.
 - If the request for funds does not meet the priorities set forth above, the application may still be considered if excess funds are available.
5. If Keno funds are awarded, a copy of an invoice or proof of purchase must be submitted indicating the project, capital expenditure or service was completed before funds are released to the Keno applicant. (4/16/2003)
 - Keno funds must be spent within 12 months of the date they are approved. (7/14/2004)

June 5, 2002

Revised April 16, 2003

Revised July 14, 2004