



SPECIAL DESIGNATED LICENSE CHECKLIST

ALCOHOL SALES

YES	NO	N/A
-----	----	-----

Are the licensee and employees and/or volunteers familiar with the Nebraska Liquor Commission Rules and Regulations regarding the dispensing of alcoholic beverages? _____

Have servers and age identification personnel taken the Nebraska State Patrol's classes and programs relating to the dispensing of alcoholic beverages? _____

Are gate/door personnel, security personnel and servers trained to properly ID attendees and patrons? _____

Are there measures in place to prevent participants from bringing alcoholic beverages into the event area and will the prohibition be clearly posted? _____

Will the times for the beginning and ending of alcoholic beverage sales be posted along with the SDL license? _____

Will sponsor (applicant) encourage the use of designated drivers? _____

Will sponsor (applicant) provide internal security personnel at a ratio of 1 per 150 participants with large print "SECURITY" printed conspicuously on his/her colored garment? _____

Do you or your firm currently hold a valid Nebraska Liquor License?
Number and Class of License _____

Does sponsor (applicant) maintain general liability insurance and has the City of Gering been named as an additional insured pursuant to the requirements of this application? _____

Has the City Clerk been provided with an affidavit from your insurance carrier that assures the premium has been paid? _____

Is the sponsor (applicant) willing to risk fines, suspension, revocation, or cancellation of their liquor license if they fail to comport to the requirements of the City of Gering's liquor ordinances and the Nebraska Liquor Commission's Rules and Regulations relating to the dispensing of alcoholic beverages? _____

EMERGENCY PLANS

YES	NO	N/A
-----	----	-----

Will the sponsor consult with the police, fire and emergency medical services prior to the event? _____

Are there adequate routes in place for emergency vehicles? _____

CROWD CONTROL

YES	NO	N/A
-----	----	-----

For indoor events, has the occupancy load been established by the local fire authority or by the Nebraska State Fire Marshal and is the owner/sponsor able to enforce these limitations?

For outdoor venues, has the owner/sponsor established occupancy loads (9 s.f per person) for the event and are they enforceable without police or fire personnel present?

Are plans and controls in place to limit crowd size and control unruly attendees?

Will security personnel be provided at a ratio of 1 per 150 attendees?

Will the event have a functional and adequate public address system for instructional purposes in the event of an emergency or to give crowd movement instructions?

Are the sponsors, employees, security personnel and volunteers capable of controlling the occupancy load and other situations arising from large crowd attendance?

Does the SDL area have safe and adequate means and methods of egress (movable panels) for crowd dispersal at the end of the event?

Have all event workers been trained by the Nebraska State Patrol regarding patron observations to determine when they have crossed the threshold of intoxication which may lead to unruliness?

If the forecast is for hot weather, are there adequate drinking water facilities and other measures to prevent heat stroke or illness?

SANITATION FACILITIES

YES	NO	N/A
-----	----	-----

Will the sponsor provide adequate sanitary facilities based on the anticipated peak attendance at a ratio of 2 sanitary facilities for 250 attendees; 5/500; 6/1,000; 8/1,500; 11/2,000?

Will facilities be easy to locate by attendees?

Are arrangements in place for cleaning and replacement of supplies and will the facilities be periodically checked for safety during the event?

NOTE: If any of the questions are answered with “No” or “N/A”, please explain on a separate sheet.

Authorized Representative/Applicant

Date

Approved: 11/24/08